



# EXHIBIT RESERVATION FORM

**EXHIBIT DATES: JULY 27-29**

Complete all information and email to Farrah at [fbenge@foodprotection.org](mailto:fbenge@foodprotection.org)

Company \_\_\_\_\_  
(Print or type your name as you wish it to appear – only one company name is allowed per exhibit)

Address \_\_\_\_\_

City \_\_\_\_\_ State or Province \_\_\_\_\_

Postal Code/ZIP +4 \_\_\_\_\_ Country \_\_\_\_\_

Booth contact person \_\_\_\_\_

Booth contact email \_\_\_\_\_ Booth contact phone \_\_\_\_\_

Website \_\_\_\_\_

Booth type: ☐ Single (\$4,000) 10' x 10' ☐ Double (\$8,000) 10' x 20' ☐ Quad (\$16,000) 20' x 20' ☐ Corner (add \$220)

**SUSTAINING MEMBERS – PLEASE CHECK THE APPROPRIATE BOX TO RECEIVE YOUR DISCOUNT.** Contact the Association office to learn more about becoming a Sustaining Member.

☐ Sustaining member (\$300 discount off total amount due) ☐ Silver sustaining member (\$500 discount off total amount due)

☐ Gold sustaining member (\$750 discount off total amount due)

Amount to be charged or invoiced \$ \_\_\_\_\_ ☐ Full booth price ☐ Deposit \$600/100 sq. ft.

Payment type: ☐ Check ☐ Invoice ☐ Mastercard ☐ VISA ☐ American Express ☐ Discover

Credit card number \_\_\_\_\_

Card ID #\* \_\_\_\_\_ Expiration date \_\_\_\_\_ Cardholder signature \_\_\_\_\_

\*Visa, Mastercard and Discover: See 3-digit Card ID number on the back of the card after account number. American Express: See 4-digit, non-embossed number printed above your account number on the face of your card.

## AGREEMENT:

**PAYMENT:** A deposit of \$600 per 100 sq. ft. is required to hold your space or if payment does not accompany this form, Exhibitor agrees to pay such deposit within thirty days of invoice. Any balance on total booth space will be due no later than March 31, 2025. Reservations received after this date must be paid in full.

**BOOTH ASSIGNMENT:** Booth selection by Exhibitors will begin in April. Selection order will be prioritized based on sponsorship level and the order in which paid reservations are received (full deposits are also acceptable).

**CANCELLATION:** Exhibit space can be cancelled prior to March 31, 2025 with full refund. Between April 1–April 30, 2025 cancellations will incur a \$600 processing fee per 100 sq. ft. After April 30, 2025 no refunds will be made for cancellations. All cancellations must be submitted in writing to the Assistant Director.

Exhibitor's signature below signifies that Exhibitor has read, understands and agrees to be bound by all the terms and conditions on this form and the Regulations and Liability Statement for the International Association for Food Protection's Annual Meeting Exhibits (see online).

Signature Required

Date

Direct Questions to:

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