

# COMMITTEE MINUTES

## STANDING COMMITTEES

### Food Protection Trends Management Committee

**Members Present:** Julian Cox (Chairperson), Michelle Danyluk (Vice Chairperson), David Golden (Scientific Editor), Mark Harrison (JFP Chairperson), Lee-Ann Jaykus (Board Liaison), Gary Acuff, Kristina Barlow, Richelle Beverly, Benjamin Chapman, Beth Ann Crozier-Dodson, Denise Eblen, Timothy Gutzmann, Montserrat Hernandez Iturriaga, Michael Musgrove, Kathleen Rajkowski, Patricia Rule and Peter Taormina.

**Outgoing Members:** Jinru Chen, LeeAnne Jackson and Maria Nazarowec-White.

**Board and Staff Present:** Stan Bailey, Vickie Lewandowski, Katie Swanson, David Tharp and Lisa Hovey.

**Visitors/Guests Present:** Stan Bailey, Larry Beuchat, Mark Carter, Kathy Glass, Dale Grinstead, Vickie Lewandowski, Susan McKnight, Amarat Simmone, John Sofos and Katie Swanson.

**Meeting Called to Order:** 2:05 p.m., Sunday, July 12, 2009.

**Introductory Items of Business:** Julian Cox welcomed everyone to the meeting and all persons in attendance at the commencement of the meeting introduced themselves, their affiliation, and their role on the committee. Thanks were given to those leaving the committee and new members of the committee were welcomed.

**Selection of a Vice Chairperson:** A call was made from the Chair for nominations for this position. Only one nomination was forthcoming, leaving Michelle Danyluk elected unopposed.

**Recording Secretary of Minutes:** Richelle Beverly and Julian Cox.

**Additions/Modifications to the Agenda and Approval:** Julian Cox added an item under "Matters from the JFP Management Committee". The Agenda was then approved by the Committee.

**Minutes from the 2008 Committee Meeting:** The 2008 Minutes were approved by the Committee without amendment or correction.

**Executive Board Report:** Stan Bailey delivered this report.

- IAFP continues to develop its international activities. The 4th European Symposium, in Lisbon, Portugal, was very well attended, with the 5th European Symposium scheduled for October in Berlin. Beyond Europe, a Latin American meeting has been held in São Paulo, Brazil and the next meeting will be held in Seoul, Korea in November. IAFP has also contributed to food safety meetings in Dubai and Beijing, China.
- Membership is currently around 3,500, with international membership continuing to grow, from approximately 8% to 13%. Growth in membership is considered due, at least in part, to the restructuring of membership fees.
- JFP is performing well, though there has been some drop in submission rates. Open Access is to be brought in and on-line access to the Table of Contents will be expanded.
- IAFP Web site renovation is complete, with much positive feedback.

- Three new affiliates have been approved – Arkansas, Colombia and Hungary.
- IAFP has partnered with Springer to form IAFP Press. This will provide for greater accessibility to IAFP publications and a 25% discount to IAFP Press publications for members.
- The Foundation has been impacted negatively by the global economic downturn, and may not reach its goal of \$1 million by 2010.
- Annual Meeting registration may reach 1,900.
- Short meetings such as the Timely Topics and Rapid Response symposia have been well received and attended and highlight the responsiveness of the Association to hot topics.

**Executive Director Report:** This was delivered by David Tharp.

- David indicated that most issues he was to have raised were covered by Stan Bailey.
- Donna Bahun was injured today and is unable to attend this meeting.
- The Association budget has, like the Foundation, been impacted negatively by the global economic downturn. While the IAFP operating budget is on-track, loss through investments is likely to see a \$90,000 loss for the current fiscal year.

**Scientific Editor Report:** This was delivered by David Golden.

Against the decrease in submissions during the previous year, submissions for the current year were quite healthy and *FPT* is likely to meet its target of publishing 2 articles per issue. David provided a breakdown of demographics of authorship and indicated the nature of articles submitted. Some laboratory-based research articles continue to flow in, though the majority continues to relate to food personnel and consumer behaviors and public perceptions of food safety issues.

**Old Business:**

The status of 2008 recommendations to the Executive Board was discussed, led by David Golden.

1. Advertise *FPT* in Affiliate newsletters to increase submission of applied journal articles and increase Affiliate involvement. It was clear from discussions at various PDG meetings that engagement with *FPT* was needed.
2. Appoint a subcommittee to develop a plan to continually recruit manuscripts. The membership is LeeAnne Jackson (Chair), George Baker and Patricia Rule. A report appears below.
3. Instructions to Authors have been reviewed and revised. Executive approval is needed to publish these Instructions. Approval has been given and these are being published, though further amendments are necessary (see below).
4. Eliminate the position of Scientific News Editor, and thus the Science News section of the Journal. This has been done, though the status of the section may need to be reviewed as part of the follow-up of the *FPT* Analysis, below.
5. Rapidly move towards an electronic version of *FPT*. A click-through version of *FPT* is now available to members

across the web, though the document is downloadable only in its complete form; individual articles cannot be printed or downloaded. The IAFFP staff will look into changing the format to enable this functionality.

**Subcommittee report.** This was provided by LeeAnne Jackson. A subcommittee had been formed to develop a plan to recruit manuscripts. Due to personal and professional circumstances, LeeAnne had not been able to drive this process. However, David Golden indicated that he had been able to solicit papers based on poster presentations at the previous Annual Meeting.

#### **New Business:**

**FPT Analysis Report.** Discussion of this item was led from the Chair.

It is clear that *FPT* continues to suffer from an 'identity crisis' and concerns continue with respect to the number of submissions of articles. Extensive discussion, based on a report from a consultant with extensive editorial experience in member and trade publications, revolved around the structure and format of *FPT*, particularly with respect to the nature and mix of articles submitted and published. It was agreed that change is necessary, though the committee was not in a position to recommend the nature and extent of those changes. There was consensus that more review articles should be published, drawn particularly from reviews prepared by graduate students, developed from posters, and from presentations given at the international meetings involving IAFFP. Collectively, these were viewed as conduits for communication of activities that might not otherwise be seen by the membership-at-large. It was agreed that the Committee support the Board in considering the potential changes advocated in the consultant's report. Further, the management meeting should form a subcommittee to develop a survey, to be administered online, to gather the thoughts of the membership-at-large on renovation of *FPT*. After a call for nominations, the members of the committee were Julian Cox (Chair), Kristina Barlow, Richelle Beverly, Benjamin Chapman, Beth Ann Crozier-Dodson, Michelle Danyluk, and Michael Musgrove. The Management Committee also agreed that the Board should consider employing a part-time 'managing editor', to implement changes deriving from the survey of the membership, and to assist in recruitment and preparation of articles for publication in *FPT*.

**Plagiarism.** Julian Cox reported that discussion at the *JFP* Management Committee meeting highlighted a number of changes to be made to Instructions to Authors. Of those, the only change relevant to *FPT* related to plagiarism. The *JFP* Management Committee is to prepare an amendment to the *JFP* Instructions, including a clear explanation of plagiarism and penalties to be imposed upon authors found guilty of plagiarism.

#### **Recommendations to the Executive Board**

1. Appoint a subcommittee to develop a survey determining directions for *FPT*, for distribution to the IAFFP membership. Members of the Subcommittee are Julian Cox (Chair), Kristina Barlow, Rochelle Beverly, Benjamin Chapman, Beth Ann Crozier-Dodson, Michelle Danyluk and Michael Musgrove.
2. Appoint a part-time 'managing editor' to provide support for renovation of *FPT* and to drive provision of a range of articles, assisting with their preparation, for publication in *FPT*.
3. Modify the Instructions to Authors for *FPT* to make explicit the nature of plagiarism and penalties for cases of plagiarism, consistent with such modifications made to the Instructions for *JFP*.
4. Michelle Danyluk was elected as Vice Chairperson of the Committee.

**Next Meeting Date:** August 1, 2010.

**Meeting Adjourned:** 3:50 p.m.

**Chairperson:** Julian Cox.

### **Journal of Food Protection Management Committee**

**Members Present:** Mark Harrison (Chair), Margaret Hardin (Vice Chair), Julian Cox (*FPT* Chairperson), John Bassett, Byron Brehm-Stecher, Michael Cassidy, Tong-Jen Fu, Santos Garcia, Leon Gorris, Kendra Nightingale, Mangesh Palekar and Manan Sharma.

**Editors Present:** Michael Davidson, Joseph Frank, Elliot Ryser and John Sofos.

**Board and Staff Present:** Stan Bailey, Vickie Lewandowski, Lee-Ann Jaykus, David Tharp, Tamara Ford and Didi Loynachan.

**Visitors/Guests Present:** Jinru Chen, Gary Dykes, Judy Greig and Joseph Odumeru.

**Meeting Called to Order:** 10:05 a.m., Saturday, July 12, 2009.

**Recording Secretary of Minutes:** Manan Sharma.

**Old Business:** The agenda was reviewed and approved. The minutes of the 2008 meeting were reviewed and approved.

**Report from IAFFP President:** The recent focus on international activities (outside the US) has increased. In 2008, the 4th Annual European Symposium was held in Lisbon Portugal. Other international meetings were held in São Paulo, Brazil and Seoul, South Korea (IAFFP-sponsored). Other meetings IAFFP was affiliated with took place in Dubai, UAE (1,000 attendees) and Beijing, China (250 attendees). One "timely topics" seminar was held on raw milk (Washington, D.C.), and another Rapid Response symposium was held on *Salmonella* in peanut butter in Washington, D.C. Currently, 13% of IAFFP members reside outside the US, and total membership is approaching 3,500. There are 101 Sustaining members, 15 Gold, and 11 Silver. Three new affiliates have been introduced: Colombia, Hungary, and Arkansas. The IAFFP Foundation currently has close to \$650,000 in its account. The Student Luncheon is in its 10th year; the Job Fair in its 9th year. A new agreement has been reached with Springer, Inc. to publish the Food Microbiology/ Food Safety series of books under "IAFFP Press". IAFFP members will get a 25% discount on books in this series.

**Report from IAFFP Office:** David Tharp thanked the four editors and the committee members. IAFFP operated within budget this year. IAFFP's Web site and software were upgraded. In addition, abstracts for the annual meeting presentations were distributed on thumbdrives with meeting registration materials.

**Report from the Journal of Food Protection Scientific Editors:** (The complete report for Vol 71 can be found in the January issue of the *JFP*.) Briefly, Vol. 71 of *JFP* contained 2,636 pages and 369 articles (356 research papers), compared to 2,983 pages and 404 articles in Vol. 70. So far, Vol. 72 (2009) contains 1,592 pages and 194 papers, compared to 1,540 pages and 246 papers in Vol. 71. So far 39 fewer manuscripts have been submitted in 2009 than in 2008. The journal had excellent international (outside the US) contributions, with 56.3% of authors in Vol. 71 from outside the US. The editorial board in 2008 consisted of 150 members. Individuals interested in becoming a reviewer should submit a letter to the editors to show their interest. A discussion ensued concerning the rejection rate of the journal. Dr. Frank stated that the rejection rate has been consistent over the last 10 years. Although page

charges are considered expensive, it was agreed that publishing in *JFP* gives higher visibility to authors' work. Stan Bailey stated that considerable revenue would need to be accounted for if page charges were eliminated. This issue will continue to be monitored.

**New Business:** A motion for the Executive Board to reappoint Joseph Frank as scientific editor for another four-year term was approved.

There was a lengthy discussion about impact factors and online access to *Journal of Food Protection*. This subject was brought up in response to the fact that the impact factor of the journal has decreased in the Biotechnology/Applied Microbiology category. LeeAnn Jaykus inquired if *JFP* was batched with other journal when libraries and institutions to subscribe to them. Currently it is not. The editors mentioned that the impact factor of the journal had decreased because of the large number of submissions they receive. The impact factor could be increased if the journal published less papers but contained more review papers. However, strengthening the impact factor may not fulfill the mission of the journal, which is to provide information to wide variety of professionals. Some of these individuals may use the information for industrial or regulatory purposes but may not cite it in formal publications that are used to calculate impact factors (because they are not publishing original research). *JFP* does not fit into a specific category (completely microbiology, biotechnology, etc.), so the category impact factors that are used may not be appropriate for ranking the true impact of the journal.

Leon Gorris and Kendra Nightingale summarized the subcommittee report on open access to *JFP* (Kathryn Boor was also on the committee). NIH requires that publications resulting from NIH-funded work must be openly accessible within 12 months. This may cause authors to choose not to submit work to *JFP* because its current limited access (subscription only), would prevent readers from seeing a full study and relying on the abstract only to interpret findings. Other journals provide open access 12 months or sooner; however, *JFP* will incur significant costs in making this transition. The report from the subcommittee was presented to the IAAP Executive Board earlier this year. The Board approved the concept and that IAAP would cover the costs to make *JFP* articles available through PubMed and Ingenta (current online publisher). The Management Committee suggested that 6 months should be time after an article is published in *JFP* to make it open access.

There was also a discussion about making accepted, but not published papers, available online. It was thought that this might help increase the impact factors by providing more access to articles. The issue of open access was again addressed, with some wondering if using an 'open access' model would decrease the incentive to become a member of IAAP and subscribe to *JFP*. Leon Gorris suggested that pre-publication of papers may increase the number of papers received by *JFP* and may actually encourage more authors to submit. However, the question of accepting a publication but not receiving payment for the page charges was raised.

Several people brought up the issue of what would make *JFP* go completely online in the coming years. There were 141 less members (611) and 65 less institutional subscribers (598) receiving the hard copy of the journal last year, but there were 100 more online subscribers in 2009. It was also suggested that money that is currently spent to print hard copies of the journal could be used to support pre-publication and open access.

It was brought up that the table of contents of each month's issue could be sent to IAAP members with a direct link to the article (similar to other journals). A subscriber would have direct access to the article, but non-subscribers would view only the abstract.

The policy on plagiarism was discussed because of several situations the editors dealt with this year. It was decided that this

policy should be re-circulated among the Committee for comment before being incorporated into the Instruction for Authors in fall 2009. This is a matter that possibly will increase with more online material available. A discussion about the copyright of downloaded PDF files of journal articles concluded that the distribution of these files should be limited and for educational purposes.

The submission of microarray data, gene sequence data, and strains of microorganisms used in studies was discussed. The raw data from microarray studies and gene sequences should be deposited in the appropriate database, and guidance to authors to state this in the Materials and Methods section of papers will be issued. A checkbox on the submission form or added language to the instructions to authors will be used. Also, authors will be strongly encouraged to make strains available to other investigators.

A sub-committee was appointed (pending Executive Board approval) to examine membership attitudes about modifying subscription rates, page charges, and feasibility of making *JFP* completely online. This sub-committee, if approved, will consist of Mark Harrison, Kendra Nightingale and John Bassett.

#### **Recommendations to Executive Board:**

1. Reappoint Joseph Frank as Scientific Editor for another four-year term.
2. In implementing the "open access" policy recently approved by the Board, the Committee recommends that access be allowed 6 months after publication in *Journal of Food Protection*.
3. Appoint a subcommittee to survey members on their attitudes about modifying subscription rates, page charges, and feasibility of making *JFP* completely online. The sub-committee will consist of Mark Harrison, Kendra Nightingale and John Bassett.
4. The feasibility of distributing papers accepted for publication in *JFP* and/or the monthly table of contents to all IAAP members (not just subscribers) should be investigated. If feasible, then it is recommended the Board approve this recommendation for implementation.

#### **Information Items to the Board:**

1. The policy on plagiarism reviewed by the Committee in spring 2009 will be circulated again to the Committee so by early fall 2009 it can be incorporated into the Instructions to Authors.
2. Instructions to authors will be modified to address the following issues: a) deposition of microarray data and gene sequences into appropriate database catalogs, and to include accession numbers in the materials and methods of submitted manuscripts, b) authors will be encouraged to make available and share microorganisms in their studies to requesting parties.

**Next Meeting Date:** August 1, 2010.

**Meeting Adjourned:** 12:05 p.m.

**Chairperson:** Mark Harrison.

## **SPECIAL COMMITTEES**

### **3-A Committee on Sanitary Procedures**

**Members Present:** Ron Schmidt, Steve Sims and Philip Wolff

**Visitors/Guests Present:** Zhinong Yan, John Bruhn, Bob Sanders, Dennis Gaalswyk, Allen Saylor and Dan Erickson.

**Meeting Called to Order:** 10:03 a.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Philip Wolff.

**Old Business:** No old business.

**New Business:** Bob Sanders asked what 3-A SSI was doing to promote the use of the 3-A Sanitary Standards and 3-A Accepted Practices. As a former member of the 3-A Symbol Council, he would like to know if advertisements were being placed in national magazines that would be read by people who may not be aware of the 3-A program. Discussion on how the symbol was being promoted followed. We did note a press release in *Food Protection Trends* and monetary assistance provided to members of CSP so they could attend the 2009 May Meeting in Milwaukee. Suggestions were made to reproduce and update articles like "What is 3-A" for national publications like *Food Protection Trends*, *Food Quality* and *Food Safety* magazines.

There was also a suggestion that *Food Protection Trends* should provide notification when a 3-A Sanitary Standard or Accepted Practice was newly issued or revised. The title, scope, effective date, and a method of obtaining the revision should be included in the notification.

CSP would also like to see a section or area of the 3-A SSI web page that contained a data base of upcoming votes, the due date, a summary of the action, and a list of people eligible in each stake holders group. The data base should be able to track the votes in real time so that reminders could be sent to members as the due date approached.

The rest of the meeting we discussed symposium and workshops for next year's Annual Meeting. Suggestions included:

#### Symposium

- International Food Equipment Sanitary Standards: Effective, Competitive or Conflicting.

This could include representatives from 3-A, EHEDG, FDA, USDA, GMA, NSF, AMI, the National Restaurant Assoc., etc.

#### Workshops

- Mechanics and Accrediting of Automated Cleaning Systems.

This could include section of farm equipment, juice equipment, hard to clean equipment, equipment used for I.V. fluids, records, and allergens.

#### Recommendations to Executive Board:

1. Follow-up on promotion activities undertaken by 3-A SSI.
2. Consider printing a summary of new or revised 3-A Sanitary Standards and 3-A Accepted Practices. The title, scope, effective date, and a method of obtaining the revision should be included in the notification.
3. Investigate the possibility of a data base for 3-A that could be used assessed by members of the Working Groups only and that could track upcoming ballots and eligible voters in real time.

**Next Meeting Date:** Milwaukee, May 2010.

**Meeting Adjourned:** 11:50 a.m.

**Acting Chairperson:** Philip Wolff for Don Wilding.

### Audiovisual Library Committee

**Members Present:** Bennett Armstrong, Dorothy Wrigley, Bob Sanders and Judy Harrison.

**Board and Staff Present:** Vickie Lewandowski and Leilani McDonald.

**Meeting Called to Order:** 1:00 p.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Judy Harrison.

**Old Business:** The committee reviewed usage from last year. A total of 353 check-outs were completed this year. Usage is still going down. We reviewed the 2008 agenda and incorporated the unfinished items into this year's agenda.

**New Business:** To bolster the declining trend of usage, we should search for DVDs on timely topics. These would include viruses, produce safety, GAPs, GMPs, HACCP, raw milk, nut safety, allergens, recalls and traceback, SOPs, and cleaning and sanitizing. To expand the resources on Web site, look at how IAFFP could subscribe to online databases in food safety that sustaining member companies could maybe fund.

#### Recommendations to Executive Board:

1. To partner with IFT, NEHA, ASM, etc. to acquire DVDs for member usage.
2. To look at putting DVDs and international meetings and symposia on flash drives to send out to members through the library.
3. Have a contest for membership to submit material to AV Library. Give a prize of \$100 for each item accepted for inclusion in the library.
4. Compare shipping charges for Post Office, UPS, and FED EX to see which is most cost effective for sending out materials.
5. Make the order form more readable and user friendly.
6. Check on site licenses. Do we have a site license for the training materials purchased for the library?
7. Review criteria for acceptance into the AV Library.
8. To consider access to public health databases for members.
9. Does our Web site have the capacity to host webinars, podcast, etc.?
10. Question for the Board. Can library borrow money from Membership Committee to upgrade library and advertise it as a member benefit?

**Next Meeting Date:** IAFFP 2010, Anaheim, California.

**Meeting Adjourned:** 3:00 p.m.

**Chairperson:** Bennett Armstrong.

### Committee for Control of Foodborne Illness

**Members Present:** Ewen Todd (Chair), Judy Greig (Vice Chair), Gary Acuff (Board Liaison), Kristina Barlow, Moshe Dreyfuss, Christopher Griffith, Jack Guzewish, Marilyn Lee, Sharry McGarry, Maria Nazarowec-White, Gale Prince, Juliana Ruzante and Agnes Tan.

**New Members:** Guodong Zhang, Andrew Maccabe, Brian Sheldon, Pat Curtis, Fritz Lembke, Tom Schwarz, Amanda Tian, Christina Tirado, David Baker, Rajesh Nayak, Bennett Armstrong and Michael Cassidy.

**Meeting Called to Order:** 8:10 a.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Judy Greig.

#### Old Business:

1. **Procedures to Investigate Foodborne Illness:** Springer Publishing already has the body of the text – work on the keys almost completed. The new edition will be the 6th. Kristin Delea from the CDC has contributed as well.

2. **Diseases Transmitted by Foods:** This CDC document is very dated – 1982 last edition. An Access database version was suggested and could even be developed for a Ph.D. student possibly with the help of a grant. Funds could be given for this from grants like CSREES.
3. **Foodworker Papers:** Work continues on three more: #7 – Barriers to Reduce Contamination of Food by Workers, #8 – Soaps and Sanitizers Used to Reduce Hand Contamination and #9 – Hand Hygiene and Its Effectiveness in Reducing Pathogen Contamination. Contributions from CCFRA (Chipping Campden) through Debra Brown and John Holah. Comment from Tom Swartz concerning the value of the papers for his clients. Ewen has been approached for a European paper summarizing the complete set of worker papers. When the final paper, e.g., paper 9, is typeset for JFP, IAFF will have the complete set bound and available through IAFF for sale.
4. Frank Bryan completed a history of this Committee in 1999 (believed to have started in 1914). Frank requested that the Committee add to this for a 100 year history in 2014.
5. All the symposia submitted by the Committee were reviewed for this year's conference, as well as poster presentations and talks given by members. Members were encouraged to attend.
6. The submission process for new symposia was changed for 2010. We need to submit them in complete form electronically by October. We will have a conference call to discuss these submission ideas in August and e-mail communications about instructions and final drafts for the Committee to review.

#### New Business:

##### Ideas for Other Publications from the Committee:

- Presentation: How to respond to a foodborne disease crisis. Coordinate with Brian Sheldon, Executive Director of the National Alliance for Food Safety and Security (NAFSS), an alliance of 21 universities with 100 plus scientists for research in food safety and defense. There are a number of manual or guidelines on how to communicate risk during a crisis – number of templates available – collect info and data into a manual to assist a company during a crisis. However, these are specific to the companies involved. There is a manual that is 4 years old from the Association of Food and Drug Officials with Joe Corby who can be contacted at his booth. Also Grocery Manufacturers Association has an industry approach that could be accessed. Pat Curtis, outgoing Chair of the NAFSS Board will follow up with a conference call after input from IAFF Board.

##### Ideas for New Symposia for 2010:

- Ethnic foods that pose a food safety risk: sausages, cheeses, spicy foods (black pepper, spices, mixed ingredient foods – epi challenges).
- Developing counties – ex. *B. cereus* deaths – Australia had a massive outbreak in a Mosque – rice dish. Also two deaths in Dubai from eating rice.
- Zoonotic risks to food handlers/slaughter-house workers/ farm families and workers – e.g., Hepatitis E, Hepatitis A, *E. coli*.
- Joint symposium on norovirus at retail. It is a broad industry and presents special problems when controlling an outbreak. Viral and Parasitic PDG could contribute

and also material from the Food Handler papers could be used. Cruise ship industry may have practices that others could learn from. Excellent work on prevention/control of norovirus for the winter Olympics in British Columbia. Need for effective communication. Special considerations: elder care facilities, restaurant hotel/sporting events/ and cruise ships. Consider food handler bringing it in or visitor. Is the profile of norovirus outbreaks changing? Retail group is planning a similar topic. Thailand's military has done some norovirus work. A roundtable format would work well and we could involve other PDGs.

- Listeriosis at retail – international perspective. Codex has provided guidance and inter-esting to see how different countries are implementing this – harmonization of regulations internationally. Consider how retail handles this issue for deli meat – practical aspects. Maple Leaf could be an example of a response to an outbreak.
- Repeat the Public Health decision-making exercise for next year.
- Talks based on the 9 food worker papers.
- Detecting outbreaks earlier, identifying sporadic cases and new approaches to respond.
  - Novel methods for investigating foodborne outbreaks including syndromic surveillance, advancement of molecular epi.
  - Investigations do not always follow a linear approach (e.g., peanut butter).
  - Changing the culture in industry and government. Regulatory action may have to take place before we have an implicated vehicle.
  - Innovation at the local level – real drivers. Is there an outbreak response working group?
  - What is the experience on other continents? UK? OZFoodNet – active surveillance and its use in early epidemiological investigation.
  - CIFOR has industry workgroup. Feedback from industry members who attend this meeting stating they need an explanation of epidemiological statistical association (industry used to testing not epi). Case stories showing process or epi 101 for industry. Ian Williams suggested speaker: Andrew MacCabe suggests we start with this topic – Epi for CEOs and attorneys.
  - Sherri – fundamentals followed by novel approaches.
  - Sherri – Novel approaches can cover epi, food, and industry.
  - Cristina – Sounds like this might be a good training course.
  - Jack – a roundtable might best meet the need more.
  - PDG member suggested including the legal aspects of epidemiology.
  - Agnes – Risk analysis is considering epi and when to communicate risk.

PDG member suggestion: Explore *Listeria* in Europe, special diseases for pregnant woman not food related; need to get together with different groups since there's misinformation – could be related to infant formula, urban legends, maybe not next year. Risk communication group?

##### Additional topics:

1. Attribution and recall – Canada, CDC maybe? How to speed up recalls? GMA, FMI, getting message out/ getting of the market: manufacture to retail then retail to consumers.
2. Migrant food miles – immigrant food handlers.

All new participants were actively involved with the discussion.

**Attendance at CCFI Activities at IAFP 2009 Annual Meeting.** RT1 – Public health decision-making – a character-building exercise, Part 1, 75; Part 2, 46; S8 – Climate Change, 83; S9 – Tracking and Tracing, 113; and P-2-74 – Barriers to contamination by food workers, 65 enquiries, many actively using the food worker papers for training.

#### **Recommendations to Executive Board:**

1. *Procedures to Investigate Foodborne Illness* to be completed by December 31, 2009.
2. *CDC Diseases Transmitted by Foods* will be revised and suggested that it be used in an Access database format for ease of searching. We recommend that funds be available for a student to prepare a draft for the Committee and CDC experts to review and approve.
3. Three more foodworker papers in final draft form will be published in *JFP*. When the final paper, e.g., paper 9, is typeset for *JFP*, IAFP will have the complete set bound and available through IAFP for sale.
4. *Procedures to Investigate Waterborne Illness* will be initiated by the Committee in combination with the Water safety and Quality PDG.
5. All manuals in draft form should be available for work in electronic format.
6. Frank Bryan completed a history of this Committee in 1999. Frank requested that the Committee add to this for a 100 year history in 2014. Committee agreed that this should be done with additions from current and future CCFI activities. The completed history should be published in *Food Protection Trends*.
7. Recommendation from NAFSS to create a document or manual on “How to respond to a foodborne disease crisis.” The Committee agreed for NAFSS to draft an outline and explore other manuals to see what format would be useful. Recommend that the Board approve the potential collaboration with NAFSS.
8. A number of symposia are being submitted electronically after a conference call in mid-August for approval by the Program Committee.
9. Recommend that there be a space on the IAFP Web site for CCFI activities including posting of presentations, symposia ppts/abstracts and educational and training materials derived from CCFI activities and publications.

**Next Meeting Date:** August 1, 2010, Anaheim, California.

**Meeting Adjourned:** 5:00 p.m.

**Chairperson:** Ewen Todd.

#### **Constitution and Bylaws Committee**

**Members Present:** Steven Murphy, Zeb Blanton, Michael Brodsky, Randall Daggs, Ann Draughon, Kathleen Glass, Robert Sanders, Jenny Scott and Katherine Swanson (Board Liaison).

**New Members Present:** None.

**Visitors/Guests Present:** None.

**Meeting Called to Order:** 11:07 a.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Zeb Blanton.

#### **Old Business:**

- a. The published minutes of the 2008 meeting were discussed. A

motion was made by Michael Brodsky and seconded by Randy Daggs to accept the minutes as written and distributed. Motion passed.

- b. The committee discussed the proposed amendment to Article IV of the Constitution as distributed to the membership. Randy Daggs suggested proposing a friendly amendment to change the phrase “category/categories of membership” (used three times in the proposed amendment) to avoid confusion with “categories of membership” as described in the Bylaws (Section I, A.). After extensive discussion, the committee agreed that “professional affiliation” would be a suitable substitution. Randy Daggs will present this to the membership and the board as a friendly amendment during the 2009 business meeting for their approval.

**New Business:** None presented.

**Recommendations to Executive Board:** None.

**Next Meeting Date:** August 1, 2010, Anaheim, CA.

**Meeting Adjourned:** 11:50 a.m.

**Chairperson:** Steven C. Murphy.

#### **Foundation Committee**

**Members Present:** Gale Prince (Chair), Don Zink (Vice Chair), Stan Bailey (Board Liaison), Lisa Hovey (Staff Liaison), Larry Cohen, Jeffrey Farber, Kathleen Glass, Robert Gravani, LeeAnne Jackson, Lee-Ann Jaykus, Vickie Lewandowski, Donald Schaffner, Fred Weber and Wilbur Feagan.

**Visitors/Guests Present:** Zeb Blanton, Peter Hibbard and Isabel Walls.

**Meeting Called to Order:** 3:10 p.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Don Zink.

**Old Business:** Reviewed the income/expense statement, noting investment losses due to market conditions. The committee discussed the increase in student travel costs that were approved last year. The committee discussed the Audiovisual Library and changing trends in audiovisual material usage and delivery. The committee concluded that they are interested in supporting innovative approaches to delivering training/education materials or opportunities. The committee looks to the Audiovisual Library Committee to provide direction in this regard. The committee discussed prior years’ ideas for fundraising. There has not been any action on this initiative and the committee remains interested in this opportunity. The committee discussed what types of presentation materials might be needed to make effective presentations to charitable lenders.

**New Business:** The committee voted to form an investment sub-committee to advise on investment policy and strategy. The Association already receives quarterly reports from its investment fund managers (Wells Fargo) and the sub-committee could interact with the association and its fund managers at those times by teleconference. Sub-committee volunteers: Don Zink, Fred Weber and Don Shaffner.

The committee directed staff to investigate the possibility of a tiered recognition system for individual foundation giving.

**Recommendations to Executive Board:** None.

**Next Meeting Date:** August 1, 2010.

**Meeting Adjourned:** 4:30 p.m.

**Chairperson:** Gale Prince.

## Membership Committee

**Members Present:** Gordon Hayburn (Chair), Donald Schaffner (Vice Chair), Vickie Lewandowski (Board Liaison), Lisa Hovey (Staff Liaison), Zeb Blanton, Jr., John Bruhn, Susan McKnight, Crispin Philpott and Edward Wellmeyer.

**New Members Present:** None.

**Visitors/Guests Present:** None.

**Meeting Called to Order:** 3:00 p.m., Saturday, July 11, 2009.

**Recording Secretary of Minutes:** Crispin Philpott.

### Action Items:

- Contact all current Membership Committee members and assess their continued interest in participating in the Committee.
- Establish a Committee Task Force to identify optimal new Committee members and solicit their participation.
- Committee members Donald Schaffner, John Bruhn, et al. to attend Sunday morning (7/12/09) Affiliate Delegate Meeting to pose questions regarding affiliate membership in IAFP: how can we deliver greater value to the affiliate membership; what can we do to promote IAFP membership?

### Recommendations to Executive Board:

1. Two options on requiring IAFP membership of exhibitor booth attendees currently attending for free:
  - a. \$50 required IAFP membership for all exhibitor booth attendees, payable upon registration;
  - b. Grant exhibitors 3 free IAFP memberships; recoup membership cost through increased booth fee.  
The committee requests that the staff review the options to determine the most effective way to move this forward and identify any issues that would make this option inappropriate.
2. Board to recognize the following Membership Committee organization changes to begin their terms at IAFP 2010:  
New Chairperson: Donald Schaffner.  
New Vice Chair: Crispin Philpott.
3. Two options for soliciting greater IAFP participation by Exhibitors:
  - a. Board to establish an Exhibitors Committee to participate in meeting planning process.
  - b. Membership Committee to establish an Exhibitors' Subcommittee, or invite exhibitor participation on the Membership Committee, to promote dialogue.
4. The Membership Committee wishes to recognize the significant contributions of the IAFP in facilitating the effectiveness of the Committee.

**Next Meeting Date:** 2010 IAFP Annual Meeting.

**Meeting Adjourned:** 4:30 p.m.

**Chairperson:** Gordon Hayburn.

## Nominating Committee

**Meeting Called to Order:** 3:35 p.m., July 12, 2009.

**Recording Secretary of Minutes:** David Golden.

**Old Business:** None.

**New Business:** Welcomed the new 2009 Nominating Committee members and discussed the process and timelines we will use for selecting nominees for the 2010 Secretary election. A few names were offered as nominations for the position, and members were asked to continue thinking of other nominees. David Golden asked members to send names of nominees to him by e-mail. David Tharp also explained the general charge of the committee.

**Recommendations to Executive Board:** None.

**Next Meeting Date:** IAFP will schedule a conference call after the close of nominations, sometime in early November.

**Meeting Adjourned:** 4:00 p.m.

**Chairperson:** David Golden.

## Past Presidents Committee

**Members Present:** Gary Acuff (Vice Chair), Kathy Glass, Paul Hall, Jenny Scott, Jack Guzewish, Michael Brodsky, Ann Draughon, Bob Sanders and Henry Atherton.

**Board and Staff Liaisons Present:** Stan Bailey and David Tharp.

**New Members Present:** None.

**Visitors/Guests Present:** None.

**Meeting Called to Order:** 3:09 p.m., Saturday, July 11, 2009.

**Recording Secretary of Minutes:** Kathy Glass.

**Old Business:** Agenda approved. Minutes were approved with the note to carry over a 2008 recommendation to Executive Board.

**Report from President:** Stan Bailey provided a report summarizing activities and progress over the past year. The Association has had another successful year, particularly when considered in context of the poor global economy. International growth continues to be strong. In addition to the annual European food safety symposium, programming has been expanded to include an annual international food safety conference with the 2008 conference held in Brazil and in Korea for 2009. IAFP will continue to co-sponsor international conferences in Dubai and China. New international affiliates will include Hungary and Columbia. Both a "Timely Topics" on raw milk and a "Rapid Response" conference on *Salmonella* in peanut products were profitable. Membership is strong; current membership is approximately 3,500, with approximately 13% of IAFP members from outside North America. The retention rate has increased to 75% and recent dues restructure is cited as contributing to the rate improvement. Sustaining membership has increased to 101 members, with 15 Gold and 11 Silver members. In addition to the two new international affiliates, Arkansas will be issued a charter in 2009. The Student PDG continues to be active with their annual luncheon, mixer, and job fair. Annual Meeting attendance for 2009 is expected to be similar to 2008, while exhibits and sponsorship are slightly down from 2008 levels. The Foundation and General Funds were negatively impacted by the economic downturn and loss in investments. Adjustments have been made in the investment portfolio to maximize returns when the economy recovers. *Food Protection Trends* needs additional submissions of applied research

and general interest papers. *Journal of Food Protection* Online readership continues to increase and the manuscript submissions will be monitored to ensure the journal remains competitive as norms for scientific publications change. IAFP launched a new Web site, with features to improve membership service, and has entered into an agreement with Springer to provide IAFP Press for food safety publications.

**New Business:** Brief discussion about the 2011 100<sup>th</sup> anniversary of the Association's first meeting in Milwaukee, WI; special historical events will be considered. The entire IAFP Staff was commended for the continued excellence in overall administration of the Association affairs and particularly for the choice of venue and hosting the 2009 meeting at the Gaylord Texan Resort. Web site improvements and searchable annual meeting program are extremely useful features to the membership.

#### Recommendations to Executive Board:

1. Change meeting time to be conducted from 4:00 p.m. to 5:00 p.m. (on Saturday).

**Next Meeting Date:** July 31, 2010.

**Meeting Adjourned:** 4:19 p.m.

**Chairperson:** Gary Acuff, Presiding.

## PROFESSIONAL DEVELOPMENT GROUPS

### Applied Laboratory Methods PDG

**Members Present:** Christine Aleski, Patrice Arbault, Reginald Bennett, Michael Brodsky, Yvonne Chan, Alessandra Chiarelli, Stefano Colombo, Julian Cox, Kristen Dixon, Ruth Eden, Elena Enache, David Evanson, Narjol Gonzalez-Escalona, Joshua Gurtler, Sun Kim, Jeffrey Kornacki, Keith Lampel, Y. Jennifer Lee, Yanbin Li, Pat Mach, Molly Mills, Xiangwa Nou, Beatriz Quinones, Patricia Rule, Thierry Sofia, Leslie Thompson, Mary L. Tortorello, Edral Tuncan, Pamela Wilger, Tamara Wood, Charles Young, Guodong Zhang and Vanessa Cranford.

**New Members Present:** Alvin Lee, Gabriela Stancanelli, Sandra Tallent, Julie Kase, Jeff Farber, Larry Cohen, Randall Phebus, Harsharardhan Thippareddi, Michele Smoot, Bassam Annous, Wendy McMahan, Peter Taormina, Thomas Graham, William Northeimer, Jinru Chen, Hong Wang, Alvin Lee, Patrick Mester, Stephen Grove, Doris D'Souza, Diana Casas and Sunita Patel.

**Board Liaison Present:** Isabel Walls.

**Meeting Called to Order:** 1:00 p.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Leslie Thompson.

**Old Business:** The PDG held three educational sessions this past year which were successful. On Dec. 2, 2008, a webinar presentation on Different Molecular Techniques for subtyping *Campylobacter* spp. was given by Robert Miller from Auburn University. There were 17 participants on the call. On Jan. 29, 2009, the topic was Equipment Validation and Liquid Sterilization with two guest webinar presenters, Guy Snelling from InterCal and Russ Nyberg from Ravenlabs. There were 20 participants on this call. On June 24, 2009, the format of the call was an interactive discussion panel. The guest speakers were Dr. Donald Schaffner – Rutgers University, Dr. Katherine Swanson – Ecolab Inc., and Dr. Bassam Annous – USDA Food Safety Intervention Technologies Research. There were 30 participants who attended the call. The expert panel overview included the important components to consider in performing a produce validation. The primary purpose of antimicrobial used in produce washing and monitoring their effectiveness in the system via verification. Conventional

washing technologies were discussed as well as novel methods for sanitation treatments. The discussion portion of the call was interactive between the panel and PDG members questioning the challenges and issues observed in produce washing. The Sample Prep Working Group worked on a white paper that has been accepted for publishing out of the *Journal of Food Protection*. The subcommittee of the sample prep working group is still in progress and needs to determine the approach for breaking into specific commodities. The logo presented at the IAFP meeting last year was decided in November 2008 to be a flask with blue background and no bubbles and has been in use since the recommendation.

**New Business:** The Board Representative, Dr. Isabel Walls, informed the PDG of the symposia submission date of October 19. Also, that the process had changes and the proposals would not be presented in person to the program committee.

#### 2010 IAFP Applied Lab Methods Program Proposals:

##### Symposia

- Novel methods for non-pathogenic *E. coli* and non-*E. coli* O157:H7 detection (Michael Brodsky).
- Bacterial toxins: *Staphylococcus aureus*, *Clostridium botulinum* and *Bacillus cereus* (Patrice Arbault).
- Toxigenic mold and food safety (Michael Brodsky) – It was recommended that ISLI N.A held a symposium on this topic in the past and the topic should be investigated to build on the topic.
- Less recognized and presumptive pathogens (Purnendu Vasavada).
- Economic adulteration – threat agent detection for food (Pam Wilger).
- Test considerations in light of changing regulations (Jeff Kornacki).

##### Workshop

- Virus detection methods (Mary Lou Tortello) – It was suggested that this could be a joint effort with the Viral PDG.
- Mold workshop repeated that had great success in 2008.

The PDG also discussed 2010 topics of interest for webinars or panel discussion educational ideas.

- Issues with emerging food commodities (peanut butter, cookie dough).
- Lab accreditation.
- USDA or FDA program on sampling and guidelines.
- Using Six Sigma to improve your lab's efficiency.
- Statistical trending and data analysis.

It was discussed that the PDG should continue coming up with ideas and thinking of symposia and workshops for 2010. This year is a unique scenario where ideas can be processed after attending the conference for building on symposia topics. It was also suggested that the final list of symposia topics should be shared with the other PDGs to determine if any of their members had an interest in participating on that topic.

#### Recommendations to the Executive Board:

1. Recommend the approval of Leslie Thompson as Vice Chair.
2. Recommend that the Board support webinars and educational sessions with adding features for multiple presenters, international call-in numbers, recordable features and attendance/roll of participants.
3. Recommend that the Board reserve a one-day meeting room on Saturday at the 2010 IAFP Annual Meeting for purpose of the Sample Prep Working Group.

**Next Meeting Date:** September 25, 2009 to discuss final list of 2010 symposia and workshop ideas.



**Closing Remarks:** Thank you to the PDG members for your hard work and dedication to the PDG. Thank you to Pat Rule and bioMérieux for supporting our webinars.

**Meeting Adjourned:** 2:10 p.m.

**Chairperson:** Vanessa Cranford.

### Beverage PDG

**Members Present:** Frank Burns (Chair), Jacquelyn Miles, Joe Shebuski, Julie Kuruc, Kenneth Janes, Mangesh Palekar, Peter Kennedy, Kathleen Lawlor, Mickey Parish and Larry Beuchat.

**New Members Present:** Hisato Ikemoto, Dean Davidson, Chuck Czuprynski, Eric Amann and Suresh Pillai.

**Board Liaison Present:** Isabel Walls.

**Meeting Called to Order:** 2:00 p.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Frank Burns.

**Old Business:** No old business was discussed.

**New Business:** Members were welcomed and anti-trust “do nots” were read from the committee meeting handbook.

The impact of the new FDA bottled water rule and the impact on regulation of flavored and fortified waters, as well as sports drinks, was presented as a potential topic for a symposium for 2010 and supported by the committee.

-Kathy Lawlor will work to attempt coordination with Food Law PDG to see if they would like to partner on this symposium.

The resubmission of the wet work shop for yeast and mold identification for 2010 was discussed.

The workshop had been fully subscribed in 2008. It was discussed that a more beverage spoilage-directed inclusion of lactics and *Alicyclobacillus* be added. The committee felt that keeping the work shop as is, and providing a webinar on *Alicyclobacillus* methods would be a better option.

Frank Burns will determine if laboratory facilities are available (Perhaps Chapman College) Mangesh Palekar, Jackie Miles and Julie Kuruc will organize the workshop if lab space can be identified.

Joe Shebuski and Frank Burns will organize the *Alicyclobacillus* webinar.

Interest in presentation of issues regarding botulinum toxin in beverages was discussed, it was considered that this might fit into chemical hazards, and that it should be discussed with that PDG.

Frank Burns will contact Chemical Hazards PDG to see if there is common interest.

Interest in a workshop addressing microbial issues with minimally-processed juices and more complex beverages, including low acid and vegetable juices, was discussed.

A symposium “packaging, sustainability and food safety” looking at the intersection of these elements was discussed and supported by the committee.

Frank Burns and Kathy Lawlor will work on fleshing out this proposal.

Committee chair will send monthly updates to committee members on the status of these proposals until actual submission date in October.

### Recommendations to Executive Board:

1. Give weight to the availability of convenient laboratory space for potential wet work shops in decision for future meeting locations.
2. Kathy Lawlor was elected Vice Chair.

**Next Meeting Date:** August 1, 2010.

**Meeting Adjourned:** 3:30 p.m.

**Chairperson:** Frank Burns.

### Dairy Quality and Safety PDG

**Members Present:** Allen Saylor (Chair), Joseph Odumeru (Vice Chair), David Blomquist, Dennis Bogart, Don Breiner, Yvonne Chan, Warren Clark, Jr., Randall Dags, Dan Erickson, Eugene Frey, Dennis Gaalswyk, Lorilyn Ledenbach, Thomas McCaskey, Lindsey McDonnell, Steven Murphy, Gary Pruitt, Amanda Rife, Sherry Roberts, Ronald Schmidt, Steven Sims, Gry Dawn Terrell, Purnendu Vasavada and Phillip Wolff.

**New Members Present:** Patrice Arbault, Phyllis Posy, Brian Thane, Bob Koeritzer, Larry Cohen, Nurliza Buyong, Heather Craven, Niteen Sawant, William Northeimer, Thomas Graham, Christophe Dufour, Ravinder Reddy, Christina Belperio, Sharon Wilson, Fred Weber, Linda Leake, Fritz Lembke, Gene Wright, Nancy Silvester, Arlette Shazer, David Laird and Jeff Farrar.

**Board Liaison Present:** Vickie Lewandowski.

**Meeting Called to Order:** 2:00 p.m., July 12, 2009.

**Recording Secretary of Minutes:** Joseph Odumeru.

1. Welcome and Role Call of Attendance: Chair Allen Saylor led with 45 members and visitors present. Each meeting participant present was asked to give a brief introduction about themselves and their employer. Vickie Lewandowski, President Elect and Dairy PDG Liaison spoke about changes to symposia proposals' submission. Symposia proposals are due on October 19 and no longer due during the IAFP Annual Meeting. This is to give program committee time to adequately review the proposals. Program committee will evaluate the meeting proposals and the submitters will be notified regarding acceptance of their proposal for further development by Nov 4. Program committee will meet early January to review proposals and provide notification of acceptance by Feb 3rd. Initial submissions are to be done online. She also indicated that the PDG meetings are for discussions of relevant issues in their field and also provide opportunities for networking. Vickie also indicated that there will be discussions on the future of the *Food Protection Trends (FPT)* publication. The content of the publication need to be more applied technical articles. She suggested having each PDG submit at least 2 applied technical articles per year and Chair Saylor encouraged PDG members to recommend ideas for submission to him or directly to *FPT*.
2. Past Chair's comments: Lori thanked the group for the support she received as Chair for the past couple of years and encouraged the group to provide the same support to the new chair.
3. Chair Saylor indicated that there will be a conference call during the month of August to discuss Dairy PDG proposals for submission to the IAFP program committee in October. The minutes of the last face-to-face meeting held on August 3, 2008, and conference calls held October 27, 2008, January 22, 2009 and April 6, 2009 were reviewed and David Blomquist moved for adoption and seconded by Amanda Rife.
4. Dr. Ewen Todd spoke about the planning for the upcoming conference on Risk Assessment – Pros and Cons of Raw Milk Products. No agenda committee had been

formed yet but he requested volunteers from the PDG and ideas for potential speakers. A list was circulated requesting volunteers.

- Chair Saylor summarized the 2009 IAFP program presentations and posters with a dairy focus and encouraged members to participate in each. He also reviewed various Dairy Quality & Safety PDG programs submitted and accepted by the Program Committee. These include the *Listeria monocytogenes* Controls by Yvonne Chan Kraft Foods; War on Water Cleaning for Low a<sub>w</sub> Food, Dale Grinstead, Johnson Diversey coordinated with Food Safety PDG; Storage and Unrefrigerated Display of RTE Foods, Allen Saylor, IDFA coordinated with the Retail Food PDG and Third Party Certification: Does This Improve Food Safety, Dennis Gaalswyk and Allen Saylor.

#### Old Business:

##### A. Raw Milk Subcommittee:

- Dr. Ron Schmidt, Chair of the Raw Milk Subcommittee summarized the successful Raw Milk, Emerging Public Health Threat Timely Topic organized by PDG members in February 2009 and some of the take-ways. He also reviewed current and upcoming programs and indicated that the subcommittee is making in-roads on communicating the risk associated with consumption of raw milk. Dr. Schmidt thanked Amanda Rife and Nancy Eggink for development of a Raw Milk Committee task table that is being used to direct the subcommittee focus and direction. There is a need for more participants in the subcommittee.
- The role of IAFP in providing testimonial documents in support of food safety issues was discussed, with some concern by members on IAFP's position of not allowing the organization to be represented on letters to state legislatures opposing the expansion of raw milk laws and regulations. The organization need to be more responsive in addressing state raw milk legislation as well as media coverage glamorizing the life style of raw milk advocates without address the food safety risks. Chair Saylor agreed to raise this issue with Mr. Tharp and the IAFP Board of Directors.
- There were comments that unpasteurized milk are not allowed for sale in Canada and Australia.
- Dr. P. C. Vasavada noted that NEHA has a policy paper pointing out the dangers of raw milk consumption and that AVMA was hosting a half-day symposium at their meeting in Seattle at the same time as the 2009 IAFP meeting.
- Chair Saylor challenged the Raw Milk Subcommittee to establish goals and priorities for the next year, schedule a set of conference calls for the next year, finalize a model letter to be sent to state legislatures that includes organizations willing to sign on to the letter; develop a raw milk webpage that contains the facts and risks related to raw milk consumption by humans, develop a mechanism for tracking raw milk state legislation during the December 2009 – May 2010 period, and identify lists of regional and national dairy safety expert teams that include nutritionists, medical doctors, dairy processors, dairy producers, dairy microbiologist, state and federal dairy regulators and parents of children that became ill from the consumption of raw milk. These expert teams should be organized in a way so they are available to testify or speak on the issue of raw milk consumption

by humans for any group interested, particularly at state legislative hearings. Dairy PDG members are to send names to Ron for compilation.

- It was suggested by PDG members that the Raw Milk Subcommittee should develop Fact Sheets on Raw Milk Quality and Safety Issues. Need catchy names to encourage readership.
  - PDG members pointed out that there was a need to use the social networking sites like Facebook, Twitter, etc. to also get the message out about the risks of raw milk consumption.
  - Dr. Schmidt agrees to continue as chair of the raw milk subcommittee. Names of PDG members interested in the development of the Web site are to be sent to him.
- B. Update the IAFP Dairy Quality & Safety PDG Webpage. Outgoing Chair Lori Ledenbach volunteered to work on this as it does not contain very much information at the present time. Dairy related information for the Web site can be sent to Lori including dates and times of dairy-related meetings.
- C. *Listeria* Control Brochure. Dr. Lisbeth Godik's two summaries of her Food Protection article were combined by Dawn Terrell and will be distributed to Dr. Godik and PDG members for final comments, then published by IAFP. In addition, when completed, Dawn Terrell will start working on a poster version by August 15. Robert Salter and P. C. Vasavada volunteered to assist.

#### New Business:

##### A. Possible Projects:

- Chair Saylor suggested PDG members consider establishing a working group for improvement and organization of an IDFA document submitted to FDA that compiled all of the questions and answers from the FDA memos for the National Conference on Interstate Milk Shippers Grade A milk program. Currently, this valuable information exists in many separate documents, some not even available electronically. IDFA staff had compiled all of these into one large Word document and forwarded it to FDA, but did not organize it by subject matter. Steve Sims, FDA, was not aware of the document, but agreed it could be a helpful tool to the US dairy industry. Phil Wolff, USDA; Steve Sims, FDA; Sherry Roberts, Texas Dept. of Health Services; Dr. Ron Schmidt, U. of Florida and Dennis Gaalswyk agreed to serve on such a working group responsible for organizing the Q & As into subject areas hyperlinked from a Table of Contents. Mr. Sims (US FDA) agreed to lead this group.
- There was a discussion on the compilation of State Dairy Labs Testing Capabilities. Dr. Tom Graham pointed out this was already done and recorded in the NCIMS Listing Manual that is updated frequently. Chair Saylor pointed out that most state dairy labs have testing capabilities beyond what is included in the NCIMS listing. There was concern about the effort to keep such a compilation current. Because of the PDG workload, this idea was tabled for the present.
- Another idea that might be of helpful was to compile individual state requirements/criteria for hiring and promoting dairy farm and plant inspectors. PDG members were undecided as to the specific value of this effort and agreed to set it aside for future discussion
- Three other ideas including drafting a "Product Recall Guideline", a compilation of animal drug acceptable for use in dairy cattle, and a comparison of the Global Food Safety Initiative (GFSI) schemes were all discussed, but tabled for later review.

5. Bob Salter suggested that it would be very helpful to develop a compilation and trend analysis of the Third Party Drug Database issues annually by FDA. He suggested that the FDA contractor might be able to do this work. Bob, Steve Sims and Chair Saylor agreed to work on this idea and provide the PDG with information at a future meeting or conference call.
- B. 2010 Symposium Ideas: Chair Saylor and outgoing Chair Ledenbach 2010 reviewed ideas submitted to them. PDG members strongly encouraged more dairy-specific topics or maybe a separate dairy tract on Monday of the Annual Meeting. PDG members views are captured below.
1. National Food & Water Safety Regulatory Program Updates – USDA, FDA (NCIMS), EU, ANZED, CFIA, etc. – supported.
  2. Better Process Cheese Workshop – supported since had been successfully given 2 years ago and was a federal requirement for processed cheese plants.
  3. International, National and Private Food Equipment Standards – Effective, Competitive or Conflicting (3-A, AMI, EHEG, DIN, NSP, ANSI, FDA, USDA, NRA, GMA, etc.) – supported.
  4. FDA Core Dairy Training Workshop (Dairy Plant Inspection, Dairy Farm Inspection, Special Problems, Advanced Training, Pasteurization Controls, etc.) – must be scheduled and coordinate with FDA’s State Training Branch and the State of California Department of Agriculture no later than September 2009 in order to have the week prior to the 2010 IAFP Annual Meeting in Anaheim. Will be 3.5 – 5 days in length. Intent to get more state dairy regulatory staff to attend IAFP Annual Meetings – supported. Chair Saylor and Steve Sims will work on details to determine whether all parties can work out scheduling challenges.
  5. Technical Requirements for Milk Heating Process – UHT, ESL, etc. – supported.
  6. Single Food Agency – Pros & Cons – use speakers from CFIA, EFSA, FDA, USDA, ANZED, etc. – mild support.
  7. Things That Keep Me Up at Night – Dreaming of Food Safety Nightmares) Lori Ledenbach’s idea) – supported.
  8. Keys to Effective Employee Food Safety Training – Dennis Bogart’s idea – supported and will need to coordinate with the Education PDG.
  9. Chemical Hazards Including Melamine – Where are We Now? – mild support.
  10. Applications of Pathogen Risk Assessment in Low Moisture Dairy Product – Yuhaun Chen presented a topic – supported.
  11. Effective Traceability Programs – supported.
  12. Workshop on Predictive Microbial Modeling for Dry Food Products – supported.
  13. Insurance and Financial Risk Protection for Food Processing Plants – supported.
  14. Mechanics and Accreditation of Automated Cleaning Systems – proposed by CSP asking for DQS PDG support – supported.
- Develop a mechanism for tracking raw milk state legislation from December 2009 – May 2010.
  - Identify lists of regional and national dairy safety expert teams that include nutritionists, medical doctors, dairy processors, dairy producers, dairy microbiologist, state and federal dairy regulators and parents of children that became ill from the consumption of raw milk.
  - Draft and finalize a laminated one-page factsheet on Raw Milk Quality and Safety for IAFP publication.
  - Coordinate with AVMA to develop a website containing factual and scientific information about the risks of raw milk consumption to offset the large number of websites containing mis-information that misleads consumers. Funding will be obtained from private sources.
3. Support updating the IAFP Dairy Quality & Safety PDG Web page by outgoing Chair Lori Ledenbach to include factual information on the dairy industry, more details on PDG minutes, meetings, conference calls, and activities, an international dairy meetings and events calendar, etc.
  4. Agree to publish a *Listeria* Control brochure (when completed), based on a summary of Dr. Lisbeth Godik’s *Food Protection Trends* article from 2008.
  5. Support further development of the following possible 2010 Program ideas:
    - National Food & Water Safety Regulatory Program Updates.
    - Better Process Cheese Workshop.
    - International, National and Private Food Equipment Standards.
    - FDA Core Dairy Training Workshop (Dairy Plant Inspection, Dairy Farm Inspection, Special Problems, Advanced Training, Pasteurization Controls, etc.) – must be scheduled and coordinate with FDA’s State Training Branch and the State of California Department of Agriculture.
    - Technical Requirements for Milk Heating Process – Pasteurization, UHT, ESL, etc.
    - Single Food Agency – Pros & Cons – use speakers from CFIA, EFSA, FDA, USDA, ANZED, etc.
    - Things That Keep Me Up at Night – Preventing Food Safety Nightmares.
    - Keys to Effective Employee Food Safety Training.
    - Chemical Hazards Including Melamine – Where are We Now?
    - Applications of Pathogen Risk Assessment in Low Moisture Dairy Product.
    - Effective Food Product, Ingredient and Packaging Traceability Programs.
    - Workshop on Predictive Microbial Modeling for Dry Food Products.
    - Insurance and Financial Risk Protection for Food Processing Plants.
    - Mechanics and Accreditation of Automated Cleaning Systems.

**Recommendations to Executive Board:**

1. It is widely recognized that IAFP is an internationally-recognized food safety organization and as such, we are asking the Board to authorize Mr. David Tharp, as IAFP’s primary representative, to sign onto letters intended to be sent to State Legislative committees during the December 2009 – June 2010 timeframe identifying risks related to the consumption of raw milk by humans.
2. Support ongoing efforts by the Raw Milk Subcommittee to:

**Next Meeting Date:** A conference call is planned for mid August 2009 to flesh out the ideas and present a choice to IAFP meeting program committee by October 19, 2009.

**Meeting Adjourned:** 4:30 p.m.

**Chairperson:** Allen Saylor.

## Food Chemical Hazards and Food Allergy PDG

**Members Present:** Peter Slade (Chair), Linda Leake (Vice Chair), Richelle Beverly, Ken Davenport, Tong-Jen Fu, Gale Prince, Thomas Schwarz and Pamela Wilger.

**New Members Present:** Susanne Keller, Tony Flood, Craig Henry, Dojin Ryu, Patrice Arbault, Chuck Czuprynski, Vanessa Teter and Maria Christina Tirado.

**Visitors/Guests Present:** Yvonne Chan, Charles Papa and Annette Langenbacher.

**Board Liaison Present:** Isabel Walls.

**Meeting Called to Order:** 9:00 a.m., July 12, 2009.

**Recording Secretary of Minutes:** Linda Leake.

**Old Business:** Following welcome to all by Peter Slade, self introductions of all present, and a brief review of the minutes of the 2008 PDG meeting, a discussion was conducted regarding the outcome of symposia proposals generated by this PDG at the 2008 annual meeting. Tong-Jen Fu reported that the proposals she had developed with others had been accepted and scheduled either as proposed or in a modified version. These 2009 symposia are S13 - Best Practices for Cleaning and Validation, S18 - Looking for Thresholds: A Multi-disciplinary Key Events Approach and S24 - Emerging Chemical Hazards in Food. Linda Leake stated the proposal on diacetyl as an inhalant chemical hazard had not been accepted.

Isabel Walls was asked if the board had made any decisions about developing a packaging PDG, which had been recommended by this PDG in 2008, and she promised to follow up and report the outcome to us.

A brief discussion was conducted on how to reinstate recent previous efforts to get toxicologists, especially members of the Society of Toxicology, to join IAFP, attend the annual meeting and get involved with this PDG. Possibly using again a flyer developed in 2007 by this PDG was discussed, as was the plan to keep this general recruiting effort in the loop of ongoing activities.

**New Business:** Board Liaison Isabel Walls provided an update on the new deadline for submitting symposium proposals, which is October 19. Notification of the program committee's decision about acceptance or rejection of proposals will be December 4, and final outlines of accepted proposals will be due February 3, 2010. Dr. Walls encouraged the PDG to consider creating articles for *Food Protection Trends* and stated that articles from symposium speakers based on their presentations would be welcome and encouraged by the board. She mentioned IAFP would financially support conference calls conducted by PDG members to discuss PDG activities and issues.

Extensive and lively discussion was conducted by the group about hot topics of interest relative to food allergens and food chemical hazards, and how best to proceed with programs to address them, including possible symposia, round table discussions, workshops, webinars, etc.

It was a consensus that, relative to any specific topic, it would be of greatest appeal to the general IAFP membership to address global ramifications, and where appropriate, a farm to fork approach, including production, processing, retail, laboratory, regulatory and scientific/research/academic components and inputs.

Moreover, discussion included the possibilities of approaching and engaging various other PDGs to collaborate in the development of symposia and other potential programs and

activities of mutual interest. Members that volunteered to approach other PDGs, especially Fruit and Vegetable Safety and Quality, Food Hygiene and Sanitation, Applied Laboratory Methods and Dairy Quality and Safety, included Tong Gen Fu, Susanne Keller, Ken Davenport, Pam Wilger and Yvonne Chan.

Volunteer teams were formed to pursue development of several specific topics: (1) Susanne Keller proposed a symposium devoted to nuts, potentially including, but not limited to, an overview of the nut industry, mycotoxin contamination/new testing methods, sanitation issues, allergen control issues and new legislation. She will assume leadership, and Linda Leake will assist; (2) Representing herself and Arun Bhunia (not present) as co-developers and potential co-convenors, Linda Leake outlined the details of a symposium proposal well underway relative to advances in testing technologies for chemicals to address food safety and food defense needs; (3) Chemical hazards relative to packaging, including nanotechnology for detection will be developed by Tony Flood and Linda Leake; (4) Craig Henry and Gale Prince will follow regulatory developments relative to BPA and viable alternatives to BPA in packaging. If approval of the IAFP Board can be procured, they will pursue development of a possible IAFP symposium and perhaps a one-day meeting in the Washington, D.C. area for key stakeholders, which might be held in early 2010; (5) Tony Flood, Patrice Arbault, Vanessa Teter and Linda Leake will pursue differentiating wheat allergy and gluten issues and the global picture of celiac disease; (6) Christina Tirado will develop a proposal on benefit analysis and methodologies regarding the effect of environmental contaminants on various food production systems, including trade-offs of various practices and (7) Yvonne Chan will spearhead a farm to fork overview of melamine issues and updates.

Linda Leake briefly shared highlights of a memo from a Canadian food safety consultant to Mark Moorman (not present) asking for input on the availability of food allergen icons for such specific products as shellfish and sulphite. Prior to the PDG meeting, Mark had emailed Peter Slade and Linda Leake asking if this PDG might be willing assume leadership for clarifying/creating an allergen icon specific to crustaceans, as the Canadian consultant had expressed concern about confusion of defining and recognizing fin fish, shell fish and crustaceans individually. Linda volunteered to contact both the Canadian consultant and Mark Moorman after the IAFP meeting to discuss how best for the PDG to proceed with this project. She will then share details with the group, at which time a consensus can be determined as to if and how we should proceed with such a project.

### Recommendations to Executive Board:

1. Pamela Wilger suggested this PDG ask the board about what specific financial support would be available for any webinars and recording of webinars and other programs. Also, she was interested in knowing to what extent the board would support the PDG asking industry for financial support of our PDG programs, such as webinars, etc.

**Next Meeting Date:** August 1, 2010.

**Meeting Adjourned:** 10:59 a.m.

**Chairperson:** Peter Slade.

## Food Hygiene and Sanitation PDG

**Members Present:** Todd Rossow, Dennis Bogart, Dale Grinstead, Jill Kuzo, Fred Reimers, Thomas Schwarz, O. Pete Snyder, Sharon Wood, Rocelle Clavero, Ken Davenport, Kenneth Janes, Jeffery Kornacki, Donald Lane, Yale Lary, Zeb Blanton, Charles Glambone and Y. Jennifer Lee.

**New Members Present:** William Huntley, Phyllis Posy, Heather Craven, Abdulaziz Alsheikh, Mangesh Palekar, Keith Warriner, Zhinong Yan, Joseph Stout, Thomas McCaskey, Cristina Tirado, John Allan, David Rasmussen, Susanne Keller, John Duke, Jack Guzewish, Jeffery Brown, Ian Jenson, Amy Simonne, Peter Slade and Tong-Jen Fu.

**Meeting Called to Order:** 1:00 p.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Todd Rossow.

- Introductions.
- Todd read the prepared Antitrust Statement.
- Lee-Ann Jaykus reviewed the new process for submitting ideas for the annual conference. Same form, but submissions are due to IAFP by Oct 19th. By Nov 4th IAFP will contact the PDG with their decision. By Feb 3rd all final symposia, etc. Will be due to IAFP. She added that the Board was encouraging each PDG to submit a paper for publication in the *Food Protection Trends* magazine. There was discussion if submissions would be presented before the Program Committee on July 14th. Lee-Ann confirmed that there would be no committee meeting.

#### Old Business:

- Special thanks to Dale Grinstead for his commitment and leadership with the PDG over the last 4 years.
- We briefly discussed the minutes from the 2008 meeting that were sent to the members prior to this year's meeting. Dale Grinstead motioned that the notes be accepted and Dennis Bogart seconded. All approved.
- Rocelle Clavero and Yale Lary were recognized for their organization and contributions to the 2009 Workshop. Cleaning by Design – What Can Go Right: Rocelle gave special recognition to Dale Grinstead for his leadership.
- Dale reviewed the 3 symposia that are on the agenda for this week.
- Sterilant Gas Decontamination of Food and Environments and Emerging Technology – Organizers/Conveners: Joshua Gurtler, Jeffery Kornacki and Yale Lary.
- The War on Water: Cleaning for Processors of Low a<sub>w</sub> Food Organizer/Convener Dale Grinstead.
- Best Practice for Cleaning and Validation – Organizers: Ken Davenport, T.J. Fu and Lauren Jackson, Conveners: Christopher Griffin and P.C. Vasavada. Discussion around improvement ideas for the workshop.
- The workshop did not have the number of attendees that we had hoped. Twelve registered.
- We need to define better ways to advertize the event.
- There is a need for better guidelines to ensure a more successful event. Possibly put together these guidelines and share with the Board.
- Some would like to do it again, but feel we need to come up with a lessons learned.
- Also investigate ways to reduce the cost. It was mentioned that this is not a money maker for IAFP.

#### New Business:

2010 Symposia ideas:

1. The group discussed ways we could take the approach with ideas from the workshop and provide something targeted and effective. The discussion resulted in the ideas around the development of:

- defining and hosting a series of webinars targeting various aspects of cleaning and sanitation between now and the next conference,
- publishing a paper in *FPT* around sanitation and sanitary design to help stimulate the 2010 conference roundtable and workshop,
- putting together a roundtable and
- hosting a half-day workshop before the conference.

A core group involving Rocelle, Yale, Dale, P.C., Keith Warriner and Jill Kuso along with other members of the PDG will develop over the next several weeks – Fundamentals on Sanitation, Sanitary Design, Dry Cleaning Challenges, etc.

2. Jeff Kornacki suggested a half-day symposia around Emerging Disinfectant Technologies. Jeff will work on this proposal and share with the group.
  3. Purnendu (P.C.) Vasavada suggested aligning with the Applied Methods and Dairy PDGs and develop a symposium or workshop around sampling. This could be a Part II to the very well attended sampling workshop (sold out) from this past Saturday. Possibly design a case study involving peanut butter.
  4. There was discussion that the Chemical & Allergen and Fruits & Vegetable PDGs may want support from our PDG on a symposium related to nuts. No action is needed on this item.
- The group had 2 nominations for Vice Chair of the PDG – Rocelle Clavero was nominated by P.C. Vasavada and Jeff Kornacki by Dale Grinstead. Based on 9 out of 13 members voting Jeff was selected as the next Vice Chair.

#### Recommendations to Executive Board:

1. The PDG would like to submit Jeff Kornacki as the Vice Chair for the Food Hygiene and Sanitation PDG.

**Next Meeting Date:** August 1, 2010.

**Meeting Adjourned:** 3:00 p.m. Todd motioned to adjourn the meeting and Zeb seconded. All agreed.

**Chairperson:** Todd Rossow.

### Food Law PDG

**Members Present:** Caroline Smith DeWaal (Chair), Jenny Scott (Vice Chair), Lee-Ann Jaykus (Board Liaison), John Allan; DeAnn Benesh, Scott Crerar, Carl Custer, Emilio Estaban, Craig Harris, Mickey Parish, Thomas Schwartz, Gloria Swick-Brown, Kevin Webster and Christina Wilson.

**New Members Present:** Amanda Tian, Gina Nicholson, Andrew MacCabe, Pat Curtis, Rachel Teoh, Yale Lary and Jeff Kornacki.

**Visitors/Guests Present:** Maria Cristina Tirado and Beilei Ge.

**Meeting Called to Order:** 2:10 p.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Christina Wilson.

Welcome and news from the IAFP Board presented by Lee-Ann Jaykus.

After a welcome and introductions, the committee discussed what IAFP desires from the Food Law PDG – more sharing of information between committee members; increasing the international perspectives on food law issues; written materials for IAFP, like booklets and white papers; as well as the development of

cutting edge symposia or workshops. As part of the introduction, the committee discussed the change in the deadline for submission of symposium and the need to meet periodically between meetings

**Old Business:** The Vice Chair, Jenny Scott, gave highlights of last year's meeting from last fall's *Food Protection Trends*. Last year, one of two symposia proposed by Food Law PDG was accepted thanks to Deon Mahoney (Food Safety Challenges Impacting Global Food Trade) and the PDG contributed to an additional one as well, thanks to Craig Harris (Round Up Your Pathogen Plan). There was a motion to accept the minutes by Carl Custer, seconded by Tom Schwartz and approved by the Committee.

Next there was discussion of this year's meeting and symposium of interest to Food Law PDG members.

**New Business:** The committee discussed national activities in the US and FDA legislation. Legislation has been introduced in both houses of Congress. The House bill, entitled the Food Safety Enhancement Act of 2009, has made most progress. This bill is sponsored by leaders in the House Energy and Commerce Committee, including Congressman John Dingell and Chairman Henry Waxman, and it recently passed both the subcommittee and full committee without opposition. The legislation is built on a HACCP framework and includes performance standards, strong enforcement provisions, mandatory recalls, mandatory inspection frequencies, registration structure and fees.

All process control provisions and standards in legislation will apply to both domestic and foreign facilities that sell food or food ingredients in the United States. The food law committee discussed the legislative structure of the international oversight of food safety, especially the nation-to-nation certification system included in both bills, and third party certification. The committee discussed the President's Food Safety Working Group briefing from earlier in the week, with an announcement that included Vice President Joe Biden.

The committee then had reports on national law changes in other countries. Scott Crerar reported that New Zealand has proposed requirements for raw milk products (cheeses) but their Domestic Food Review (HACCP-based legislation) is stalled. Kevin Webster reported from Canada that they were considering mandatory traceback on livestock and poultry by 2011.

Emilio Esteban reported on the recent Codex Alimentarius Commission meeting, with 600 delegates from all over the world, which had a discussion on the issue of private versus public food safety standards. The Commission also approved a *Listeria* standard for foods that do not support growth.

Finally, the committee agreed to a conference call around December 15.

Symposia topics:

1. ARE NATIONAL STANDARDS AND PRIVATE STANDARDS COMPETITIVE OR COMPLEMENTARY?  
Planners: Kevin Webster, John Allen, Andy McCabe, Craig Harris and Caroline Smith DeWaal.  
The committee recommended that the planners try to incorporate a discussion of regulation vs. guidelines on national standards and have panelists describe how the different standards can work together. International speakers might include a representative of the European retailers and Chinese producers.
2. CRITERIA AND TOOLS FOR COMPARING NATIONAL FOOD SAFETY PROGRAMS  
Planners: Caroline Smith DeWaal, Emilio Esteban, DeAnn Benesh and Carl Custer.

The committee advised that the planners should look at tools available through PAHO, WHO and FAO, as well as the European system of auditing national governments, and systems for determining equivalency.

### 3. INGREDIENT-BASED OUTBREAKS: WHO IS RESPONSIBLE (OR LIABLE) WHEN PATHOGENS ARE SPREAD THROUGH IMPORTED INGREDIENTS

Planners: Christina Wilson, Gloria Swick-Brown, Yale Lary and Caroline Smith DeWaal.

The committee advised that outbreaks illustrative of this problem include sprouts and grain or milk powder contaminated with melamine.

**Recommendations to the Board:** None.

**Next Meeting Date:** Conference call on December 15.

**Meeting Adjourned:** 4:00 p.m.

**Chairperson:** Caroline Smith DeWaal.

## Food Safety Education PDG

**Members Present:** Renee Boyer (Chair), Gary Acuff (Board Liaison), Andrew Benson, Christine Bruhn, Benjamin Chapman, Julian Cox, Patricia Curtis, Timothy Gregg, Matthew Jenkins, Sandra McCurdy, Amarat Simonne and Brian Turner.

**New Members Present:** Rachel Teoh, Adrienne Shearer, Anne Wilcock, Brita Ball, Juliana Ruzante, Kerri Harris and Jennifer Quinlan.

**Visitors/Guests Present:** Annette Lanenbacher and Brian Sheldon.

**Meeting Called to Order:** 9:05 a.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Renee Boyer.

**Upcoming Symposium:** Wednesday morning: "Measuring and interpreting food handling behavior and its impact on policy".

**Wikipedia Project:**

**Discussion:**

This project would consist of editing current Wikipedia posts regarding food safety information in order to make sure that the information which consumers are reading about is accurate.

- Develop a working list of primary topics we would like to make a priority.
- Make sure that we include international topics to the list.

**Question to the Executive Board:** How should we use nomenclature for individuals that add edits/content in a Wikipedia topic area?

- Ex: Everyone has a individual user name, w/ IAFF added at the end of the user name so that everyone knows that the information is from a valid source (Ex: Renee Boyer – IAFF).
- Does the Executive Board feel that this is appropriate?
- We developed a subcommittee to work on the Wikipedia project: Ben Chapman, Sandy McCurdy, Christine Bruhn, Amy Simone and Andy Benson.

Goal: To hold a conference call in 1–2 months to discuss topics and assign work, approach to get work done.

**Update on Workshop Submission from Last Year:**

Susan Sumner took the pre-meeting workshop forward to the Executive Board. It was titled: Factors on Risk Communication. It was submitted to program committee. It was perceived very highly,

but was not selected as a workshop for 2009.

Members felt that this should be re-submitted as a workshop for 2010.

Suggested outside collaborators: National Alliance for food safety, FAS and APEC.

**Format:** Two-day risk communication workshop with a fee – revenue would go to IAFF as well as Alliance (group that involved many Universities that pull research). We could have it in several different locations across the country w/one location being as a pre-meeting workshop for IAFF members.

PDG should apply for a grant from the USDA (which offers up to 50,000.00 for a grant for conferences and workshops). There is no deadline for this grant program...you just submit whenever you wish and if there is money, then they may accept or not.

Potential PDG collaborators: Microbial Modelling and Risk Analysis PDG.

Sub-committee: Andy, Benson Tony Flood, Pat Curtiss, Renee Boyer and Amy Simone.

#### **New Business:**

**Election of New Vice Chair:** Ben Chapman, all in favor. Ben accepted the position; we will bring this to the Board on Monday morning.

Gary Acuff: There will be changes to *FPT* in the future. Looking to the PDGs for input in review articles.

#### **Potential Symposium Topics for 2010:**

1. Using technology for teaching: sharing teaching tools that have been identified so that no one is re-inventing the wheel.
  - a. Target audience: trainers and higher level individuals that would then come back and
  - b. Topic Ideas:
    1. Needs to address knowledge gaps... why is training needed? (should bring in someone that evaluates, not necessarily a food microbiologist or food safety professional).
    2. Nancy Franz.
    3. David Diehl.
    4. Traditional tools.
    5. Innovations: gaming, second life, virtual – streak a plate, different tools (virtual grocery store). How effective is something like Facebook or Twitter? CSA international –ask the expert
    6. Identifying effective technologies in the classroom.
    7. Identifying effective technologies on the front line – taking the tools to the front lines.
    8. Group in terms of application.
    9. Retail PDG may want to co-sponsor the symposium.
2. An idea for next year... marketing, instructions on food products, what makes consumers more likely to change their behavior.

#### **Recommendations to Executive Board:**

1. We wish for the Board to appoint Ben Chapman as PDG Vice Chairperson.
2. Wikipedia project: We would like to request participation from other PDGs to assist with their content areas. We would like for each committee chair to ask if one or two people from that PDG would be willing to serve as a liaison for the wiki project... really a subcommittee. These individuals will be involved in the conference call that we would set up in a couple of months.
3. We wish to suggest to the Board that whenever a rapid

response symposium is developed, the organizers try to incorporate some sort of educational opportunities into the program.

4. Workshop: We wish the Board's input on our idea to develop the Risk Communication Workshop into a grant proposal for the USDA Workshop/meetings grant program. It would be co-sponsored by IAFF to make it a stronger workshop. IAFF may be subcontracted to handle the organizational portion of the workshop?

**Next Meeting Date:** August 1, 2010, Anaheim California.

**Meeting Adjourned:** 11:00 a.m.

**Chairperson:** Renee R. Boyer.

### **Fruit and Vegetable Safety and Quality PDG**

**Members Present:** Alex Castillo, Jack Guzewish, Stan Bailey, LeeAnn Jaykus, Bassam Annous, Elizabeth Bihn, Phillip Blagoyevich, Fred Breidt, Michael Cooley, Willette Crawford, Carol D'Lima, Michelle Danyluk, Phillip Elliott, Robert Elliott, Thomas Schwarz, Manan Sharma, Michelle Smith, Trevor Suslow, Agnes Tan, Thomas Taylor, George Tice, Mary Tortorello, Alvin Lee, Humberto Maldonado, Karl Matthews, Sherri McGarry, Maria Nazarowec-White, Xiangwu Nou, Jitu Patel, Suresh Pillai, Jena Roberts, Ofelia Rodriguez-Garcia, David Rodriguez-Lazaro, Jeffrey Farber, Montserrat Iturriaga, Larry Kohl, Keith Lampel and Guodong Zhang.

**New Members Present:** Andrew Maccabe, Katija Morley, Mayra Marquez-Gonzalez, Paula Freitas, Todd Rossow, Amanda Tian, Bob Koeritzer, William Huntley, Lawrence Goodridge, Elena Enache, Laura Strawn and Julia Perez.

**Visitors/Guests Present:** Paudepinder Bras and Rachel McEgan.

**Meeting Called to Order:** 9:02 a.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Sherri McGarry.

**Old Business:** Sign-in sheets were passed around and then the agenda was read and subject to approval. The committee voted to approve the Agenda.

Lee-Ann Jaykus spoke on behalf of IAFF Executive Board and staff, thanked the PDG for their efforts and support and notified about the changes in symposium guidelines. Deadline for submitting symposia is Oct, 19, 2009 and can be uploaded onto the IAFF Web site.

The antitrust guidelines for committee meetings were reviewed and then the meeting advanced to new business.

**New Business:** As every year, Jack Guzewish gave a report on outbreaks linked to produce between IAFF 2008 and IAFF 2009. He reported that 10 outbreaks had occurred as follows: 4 outbreaks of *Salmonella* illness linked to sprouts, 3 of *E. coli* O157:H7 linked to lettuce (2) and spinach (1), 1 of *Salmonella* Carrau linked to cut melons, 1 of *Salmonella* Rissen linked to white pepper, and 1 of *Cyclospora* linked to raspberries and blackberries.

Next item in the agenda was Regulatory Updates. Michelle Smith indicated that sprouts were an important commodity from a regulatory view point. Linked to many outbreak over the years. Because of the number of outbreaks and their unique process, sprouts are fresh produce but a unique category. FDA asked the Sprout Association to have a technical day focused on food safety issues during their meeting; FDA presented observations on implementation of sprout guidance. A number of firms do not follow the guidance appropriately. A new task force may be forming and will cover research but also review of how implementation can be encouraged, what the challenges are and what changes should be made. Questions were made during this discussion related to

seed certification, how this might be part of the regulation.

Another topic within produce regulation was the White House Food Safety Workgroup, there's much focus on preventive food safety and possible new regulations. There will be opportunity for comments. Also, FDA is working with the industry with regards to food safety of nuts, particularly regarding sanitation.

Next item was related to how the PDG could remain active and in contact during the year. IAFP can provide support for conference calls and webinars. The importance of having a sort of communication during the year that was of real benefit for participants was brought up. Not just meet to feel like we are meeting but to have a real benefit. Developing standard methodology for horticultural products (protocols, more standard access) was suggested as a topic for a conference call, webinar or e-mail exchange and was welcome by the committee. Also, discussions about FDA guidance was suggested as another topic.

Next item was about developing symposia for IAFP 2010. The topics that were more strongly supported were food safety of nuts, industry's success stories resulting from an outbreak, water quality issues, particularly irrigation/production side. Also, a symposium beyond commodities was suggested, such as food safety initiatives and conflict with water conservation issues, and defining food safety standards, metrics, differences with industry versus government guidance, and science gaps. Another non-commodity oriented symposium proposed was Product Tracing. In the end, the discussion was narrowed down to food safety standards including water, nuts, which was recommended to be organized jointly with other PDGs. Also, a round table was suggested on water. Sue (last name not recorded) was in charge of contacting the chemical PDG and co-organize the symposium on nuts, and Trevor Suslow and Betsy Bihn were in charge of organizing the symposium and round table on standards and water.

#### **Recommendations to the Executive Board:**

1. Given these economic times, the recommendation was to try to find ways of reducing the cost of attendance to the meeting, since this year was especially difficult to bring students who greatly benefit from this meeting.

**Next Meeting Date:** IAFP 2010.

**Meeting Adjourned:** 10:50 a.m.

### **International Food Protection Issues PDG**

**Members Present:** Jeff Farber (Chair), Isabel Walls (Board Liaison), Andy Benson, Bob Buchanan, Leon Gorris, Jack Guzewish, Craig Harris, Ian Jensen, Kathy Lawlor, Linda Leake, Jenny Scott, Cindy Stewart and Ewen Todd.

**New Members:** Cristina Tirado, Judy Greig and Amanda Tian.

**Visitors/Guests Present:** Mike Cassidy, David Rasmussen, Craig Henry, John Allan, Lee-Ann Jaykus and Marilyn Lee.

**Meeting Called to Order:** 2:10 p.m., Saturday, July 11, 2009.

**Recording Secretary of Minutes:** Isabel Walls.

**Old Business:** None.

**New Business:** PDG agreed to write framework document based on 3 presentations. Symposia will be developed based on framework document. Future symposia could include role of food safety in food security (G8 recommendations), role of private standards vs Codex standards, risk communication, monitoring and review of compliance with food safety control systems, and impact

of cultural and socio-economic issues on food safety.

#### **Recommendations to Executive Board:**

1. Leon Gorris was elected Vice Chair.
2. Support for conference calls, webinars or other forms of communication with global members.
3. Support for a white paper or a framework document on "Components of an Effective Food Safety System" – for *FPT* and other outlets. (There may be different versions for different audiences.)

**Next Meeting Date:** Conference call in September 2009.

**Meeting Adjourned:** 5:00 p.m.

**Chairperson:** Jeff Farber.

### **Meat and Poultry Safety and Quality PDG**

**Members Present:** Timothy Freier (Chair), Todd Bacon, David Baker, Safa Birbari, Peter Bodnaruk, Dennis Burson, John Butts, Roger Cook, Paula Fedorka-Cray, Laura Fenton, Kathleen Glass, Joshua Gurtler, Margaret Hardin, Craig Henry, Randy Huffman, Ian Jenson, Vijay Juneja, Yale Lary, Linda Leake, Yanbin Lee, John Marcy, Lynn McMullen, Marin Pavlic, Mark Pratt, Justin Ransom, Biran Sheldon, John Sofos, Harshavardhan Thippareddi and Patricia Wester.

**New Members Present:** Yuhuan Chen, Jim Dickson, Sun Kim, Elena Enache, Tami Wood, John Duke, Randy Huffman, Takateru Ishimori, Naoki Shinoda, Zhinong Yan, Kerri Harris, Robert Salter, Hong Wang, Jena Roberts, Rajesh Nayak, Maria Teresa Destro, Rudy Mendoza and Randall Phebus.

**Visitors/Guests Present:** John Bassett and Steve Tracy.

**Meeting Called to Order:** 2:00 p.m., Saturday, July 12, 2009.

**Recording Secretary of Minutes:** Craig Henry.

**Old Business:** Discussed symposia that were proposed and accepted at the last meeting.

**New Business:** The Chair asked for volunteers for the Vice Chairperson position. Craig Henry from GMA volunteered and the committee accepted. The committee agreed that webinars should be utilized and supported by IAFP.

Recommended Topics for 2010 Symposia and/or Webinars:

1. Sodium reduction – Kathy Glass.
  - a. Consider the new dietary guidelines and any reduction strategies proposed made by local, state or federal authorities as well as industry or consumer advocates.
  - b. The symposia/webinar should focus on the risk and benefits associated with a reduction strategy relevant to food safety.
  - c. Could also include new developments with sulfites and nitrites. It was noted that nitrites were addressed in a 2008 IAFP symposia.
2. New *Listeria monocytogenes* research – John Sofos and Harshavardhan Thippareddi.
  - a. Focused on risk assessments and interventions applicable at processing, retail and at point of consumption.
  - b. Discuss with the Retail PDG for collaborative effort and support.
  - c. This would be an overview of the outcomes of a multi-university CSREES grant.
3. New pathogen subtypes emerging in the supply chain and their relationship to ecological changes/interventions –



Paula Fedorka-Cray.

- a. Consider pre-harvest control of *Salmonella* and other selected pathogens and ecological aspects. How does the environment and interventions select for more or less virulent strains.
4. Impact of COOL and pre-harvest control programs adopted by foreign suppliers exporting to the US – Linda Leake.
  - a. Global accountability, impact of 3rd party audits, etc.
5. Humane slaughter – impact on consumer perception and product quality.
  - a. Christine Bruhn – suggested speaker.
6. International expert panel review of the practicality of zero tolerance for *Salmonella* in poultry – Isabel Wall.
  - a. Ask Mike Doyle to present his findings from the international expert panel review of the practicality of zero tolerance for *Salmonella* in poultry.
  - b. Could also get the Codex perspective.
  - c. Consider how methods industry can employ to obtain zero *Salmonella* on par-cooked Not-Ready-to-Eat chicken products. New developments with *Clostridium difficile*.
7. Update on the new FSIS Public Health Based Inspection System (PHBIS).
  - a. Once the new Undersecretary for Food Safety is named and the National Advisory Committee on Meat and Poultry Inspection is named, consider public recommendations on managing PBHIS.
  - b. Consider the impact of pending legislation on Capital Hill potentially mandating new pathogen reduction performance standards.
  - c. *Campylobacter* is definitely on the list under PHBIS.

*Food Protection Trends* – Suggested.

1. Consider recent literature reviews conducted by Ph.D. candidates.
2. Consider giving an award for the best review.

**ACTION ITEM:** The Chair requested symposia/webinar/workshop organizers submit a title and brief abstract by the end of August 2009 and emailed to Tim Freier, Chair (tim\_freier@cargill.com) and Craig Henry, Vice Chair (chenry@gmaonline.org). The abstracts will be sent to the committee before a September 2009 conference call. The call will allow final decisions to be made on the committee's recommendations to IAFF for 2010 symposia/webinars/workshops.

#### **Recommendations to Executive Board:**

1. M&P PDG recommends that IAFF provide logistical support for conducting webinars. A participant fee could be charged to recover associated costs. Webex was noted as an efficient webinar provider and should be considered by IAFF especially when international participation and a recording are desired.
2. Election of Craig Henry, GMA, as Vice Chair.

**Next Meeting Date:** Conference call will occur in September, 2009.

**Meeting Adjourned:** 3:00 p.m.

**Chairperson:** Tim Freier.

## **Microbial Modelling and Risk Analysis PDG**

**Members Present:** Mickey Parish (Co-Chair), David Baker, John Bassett, Yuhuan Chen, Vanessa Cranford, Paw Dalgaard, Kristen Dixon, Jeffrey Farber, Leon Gorris, Kenneth Janes, Vijay Juneja, Fumiko Kasuga, Tom Ross, Panagiotis Skandamis, Peter Snyder, John Sofos, Cindy Stewart, Katherine Swanson (Board Liaison), Ewen Todd, Erdal Tuncan, Richard Whiting and Marcel Zwietering.

**New Members Present:** Robert Buchanan, Juliana Ruzante, Aaron Uesugi, Scott Crerar, Bradley Marks, Naoki Shinoda, Fritz Lembke, William Northeimer, Patricia Rule, Niteen Sawant, Jim Dickson and Allen Saylor.

**Visitors/Guests Present:** Shirin Abd, Heather Craven, Atsushi Hasegawa and Hisato Ikemoto.

**Meeting Called to Order:** 9:02 a.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Leon Gorris.

Mickey Parish welcomed all attendees to the PDG meeting and passed on apologies of Co-Chair George-John Nychas and Vice Chair Deon Mahoney.

Katherine Swanson welcomed the participants on behalf of the IAFF Executive Board and reminded participants of the possibility to call on IAFF staff for support with teleconferences, webinars, PDG mailing/correspondence and issuing booklets/pamphlets from the PDG. The PDG members were encouraged to consider publications from the PDG in *Food Protection Trends*. It was noted that online submission for symposia and workshops will commence several weeks after the annual meeting with the following deadlines:

- 19 October, submission of symposia and workshops (ideally, all speakers identified and contacted).
- Mid-November, meeting of Program Committee.
- December, feedback from Program Committee regarding pre-selected symposia and workshops.
- February, submission of pre-selected symposia and workshops in final form.

#### **Old Business:**

- Minutes 2008 PDG Meeting. The meeting adopted the minutes as written.

**New Business:** Mickey Parish reminded attendees of various events of potential interest to the PDG:

- S1: ICMSF Symposium on International Developments in Food Safety.
- S10: International Food Protection Issues: Overview and Global Commodity Trade.
- S18: Looking for Thresholds: A Multi-disciplinary Key Events Approach.
- S21: Integrating Epidemiology and Microbiology to Solve Complex Food Safety Problems.
- S23: Systems Approach to Minimize *Escherichia coli* O157:H7 Food Safety Hazards Associated with Fresh and Fresh-cut Leafy Greens.
- S27: Focusing Our Efforts: Vulnerability Assessment and Mitigations Research in Food Processing and Handling Default.
- P2: Risk Assessment, Novel Laboratory Methods, Toxicology, Beverages and Water, Sanitation, and Microbial Spoilage Poster Session.
- RT1: Public Health Decision Making.
- RT3: Measuring and Interpreting Food-handling Behavior and Its Impact on Policy.
- T7: Risk Assessment, Spoilage and Beverages and Water Technical Session

The following future symposia are noteworthy for the PDG:

- 6th International Conference on Predictive Modeling in Foods – September 8th through 12th, 2009, Washington, D.C., USA. Web site: <http://www.6icpmf.org/>.
- IAFF 5th European Symposium, Oct. 7–9, 2009 in Berlin (7 Oct.: Combase workshop).
- IAFF Asia Pacific Symposium, Nov. 11–13, 2009 in Seoul.

The PDG will be informed of possible offers from contenders for hosting 7th ICPMF: Dublin, Copenhagen (contact: Paw Dalgaard), Budapest (contact: Jozsef Baranyi). More discussion on this at 6th ICPMF.

Leon Gorris suggested that IAFF staff may be able to support communication from PDG members to the PDG community, i.e. on future ICPMF meetings or ideas for symposia and workshops. Certainly when symposia and workshops would involve other PDGs, such support would make communication more effective for members and involve a larger group of people.

Discussion regarding ideas for symposia, workshops and other PDG activities:

- John Bassett raised the need to team up with other PDGs to blend in risk-analysis approaches in managing food safety aspects in scope of other PDGs. Pete Snyder suggested that the Retail Food Safety & Quality PDG might be interested in an opportunity to collaborate.
- Fumiko Kasuga suggested that she and Aamir Fazil could develop a symposium to inform IAFF members of the activities of the WHO group FERG (Food Epidemiology Reference Group) and that such a symposium could be a means for FERG to get input from food safety professionals on their work. The work involves burden of foodborne illness modelling.
- Leon Gorris put forward the idea to bring together a symposium on Bayesian Belief Modelling meant to paint the state of the art in science and application. Panagiotis Skandamis suggested featuring work from the TRACER project in this.
- Jeff Farber suggested a symposium on international aspects of food safety decision making. Katie Swanson suggested including Risk Communication in this. This could be a topic to develop with the International Issues PDG. It could possibly involve “instant decision making” on risk assessments as put forth by John Bassett.
- Niteen Sawant offered the idea to develop a symposium on “acceptable risk”. Leon Gorris proposed that this would not focus on answers, but rather on the processes possibly followed and experiences in establishing acceptable risks.
- Yuhuan Chen raised the possibility of staging a symposium on predictive modelling related to low moisture matrix foods. Allen Tayler suggested that the Dairy PDG might be interested in this as well.
- Allen Saylor asked for the possibility for symposium or workshop giving an update on international developments in food safety management. John Bassett suggested that this could include work of ILSI Europe on this topic. A workshop was held at IAFF 2008 and there could be a repeat of that in future (involved: Tom Ross, Ewen Todd, Dick Whiting and Leon Gorris).

Patricia Rule suggested that a webinar could be held at some point in between annual meetings. Vanessa Cranford suggested Predictive Modelling and Microbiological Risk assessment as general awareness topics. Experts could address topics in ~15 min each and answer questions. Aimed at a relatively lay audience.

**Recommendations to Executive Board:**

1. To provide immediate guidance on the process for online submission of symposia and workshops (via bulletin? conference call?) to the IAFF membership (not just PDGs).
2. To support the PDG staging a webinar (possibly spring 2010). Topics selected to provide awareness of IAFF membership on Predictive Modelling and Microbiological Risk Assessment.

**Next Meeting Date:** August 1, 2010, Anaheim, California.

**Meeting Adjourned:** 10:00 a.m.

**Chairperson:** Mickey Parish.

## Retail Food Safety and Quality PDG

**Members Present:** Veneranda Gapud (Chair), Ann Marie McNamara (Vice Chair), Philip Blagoyevich, Zeb Blanton, Jr., Margaret Burton, Jinru Chen, Rocelle Clavero, Carl Custer, Ken Davenport, Alfred Fain, Thomas Ford, Theresa Graham, Vijay Juneja, Larry Kohl, Bobby Krishna, John Marcy, Paul Marra, Eric Martine, Thomas McCaskey, Brian Nummer, Kathleen O'Donnell, Suresh Pillai, Kathleen Rajokowski, Fred Reimers, Jena Roberts, Todd Rossow, Mary Sandford, Amarat Simonne, O. Pete Snyder, Gloria Swick-Brown, Steve Tracey and Sharon Wood.

**New Members Present:** Peter Hibbard, Patricia Wester, Don Schaffner, Yanbin Li, David Rasmussen, David Baker, Christina Wilson, Kathleen O'Donnell, Brian Turner, Tori Stivers, Yuhuan Chen, Elena Enache, Don Lane, Rebecca Vigue, Stelios Viazis, Matthew Jenkins, Tim Gregg, Aaron Uesugi, Shirin Abd, Nurliza Buyong, Amanda Tian, Takateru Ishimori, Linda Gilardi, Rudy Mendoza and Kristin Boncaro.

**Visitors/Guest Present:** None.

**Board Liaison Present:** Katie Swanson.

**Meeting Called to Order:** 10:03 a.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Ann Marie McNamara.

**Old Business:** Chairperson Veny Gapud called the meeting to order and welcomed new and old members to the Retail Food Safety and Quality PDG. The individuals present stated their names and affiliations. Veny read the anti-trust guidelines to attendees and urged them to strictly comply. Veny read the minutes of the last meeting and the minutes were approved as written by PDG members. Veny reminded PDG members of the 3 roundtables/symposia being presented and urged members to attend. Ann Marie McNamara, Vice-Chair, recognized and thanked IAFF for providing free, temporary badges to associates participating in the roundtable.

**New Business:** Katie Swanson welcomed the members on behalf of the Executive Board and praised the work of the PDG. She listed some key services offered to PDG members, such as mailings, booklets, pamphlets and webinars. She encouraged submissions to *Food Protection Trends* based on the symposia being offered. Both Veny and Katie discussed the changes to the deadlines for symposia submission. Veny stated that since members were already present we would discuss and preliminarily develop symposia for next year. Pete Snyder updated us on his idea for a research clearinghouse of IFT/IAFF members. Don Schaffner also proposed a similar topic for a symposium entitled: Prioritizing research needs in retail/ food service food safety. Sharon Wood proposed a symposium called: Contemporary issues in retail, food service and grocery: Best practices and practical models. A third symposium was suggested by Larry Kohl based on recent outbreaks, but was tabled when

members could not work out the logistics of such a presentation. A fourth symposium entitled: "Science based retail process HACCP validation" was proposed by Pete Snyder.

#### **Recommendations to the Executive Board:**

1. Ann Marie McNamara raised the issue of rotating the PDG meeting times among PDGs from Sunday morning, noon, and afternoon to be equitable to all parties. For example, the Retail PDG always has the morning time slot necessitating extra hotel and meal expenses for Saturday travel that other PDGs do not incur if they can fly in Sunday morning. Rotating time slots provides fairness for all.
2. Carl Custer asked that the page charges for *Journal of Food Protection* be dropped to encourage submissions.
3. Sharon Wood praised the work of Tamara Ford in assisting with the logistics of the roundtable.
4. Sharon Wood was elected Vice-Chair for 2010 and 2011.
5. Ann Marie McNamara was introduced as Chair for 2010 and 2011.

**Next Meeting Date:** July 31, 2010 in Anaheim, CA.

**Meeting Adjourned:** 12:05 p.m.

**Chairperson:** Veny Gapud.

### **Seafood Safety and Quality PDG**

**Members Present:** Kathleen T. Rajkowski (Chair), Katherine Swanson (Board Liaison), Barbara Blakistone, Angelo DePaola, Alfred Fain, Veneranda Gapud, Beilei Ge, Peter Hibbard, Marlene Janes, William Schwartz, Tori Stivers and Pamela Tom.

**New Members:** Amanda Tian, Kevin Edwards, Kristin Boncaro, Robert Salter and Jamie Morrison.

**Visitors/Guests Present:** Nicole Hazard, Eric Martin, Peter Kennedy and Dean Davidson.

**Meeting Called to Order:** 1:03 p.m., July 12, 2009.

**Recording Secretary of Minutes:** Pam Thomas.

Call to order and introductions

- Called to order by Kathleen Rajkowski.
- Katie Swanson was introduced, welcomed the attendees and discussed the new symposium submission timeline for PDGs. 1,800 attendance is expected for 2009 IAFP meeting.

Welcome new committee members and visitors.

Chair introduced Chairs of other PDGs interested in Seafood quality:

- Veny Gapud, Chair of Retail PDG
- Dean Davidson, Chair of Water Quality PDG
- Peter Kennedy, Vice-Chair of Water Quality PDG

Check sign-in sheet for current members circulate

New member/visitor sign-in sheet circulated.

Appointment of recording secretary – Pamela Tom.

Selection of Vice Chairperson – Veny Gapud – Popeyes Chicken.

#### **Old Business:**

Andy – our lab methods workshop proposal was not accepted for the 2009 meeting. Kathleen we will resubmit and it will be stronger and more succinct: Water, soil, transportation, finfish (catfish), fish feed, and retail applications.

Andy – this is the one venue that could take on internationally seafood. Instead of going to the same old speakers, try to involve people who are not IAFP members. Not a critical mass of seafood here. Could IAFP link with other organizations so that they could help introduce each other's meetings? Ultimately, need to bring in

stronger programs. Seafood cross-cuts into water.

Kathleen, no one knows about contamination, regulatory, research that has and has not been done for imported seafood (finfish and crustaceans).

Minutes from 2008 Committee meeting – Correction – Time of adjournment was 2:30 p.m. Motion made by Marlene Janes, seconded by Al Fain. Corrected minutes unanimously approved.

#### **New Business:**

Kathleen – Open to the floor for suggestions, feedback, discussion as follows:

Attendees discussed the format of the workshop and there were many suggestions as how to proceed with development of the workshop. Points covered: may need a lab for the workshop is sample prep not done beforehand; have more interactions among the groups and content that you can bring home; include other PDG for input to workshop – methods for chemical residues and method for water safety; advertise workshop to academia, industry and government – try for the global audience.

#### **Conclusion of Discussion:**

Workshop Rewrite –

1. Andy – will talk to people to see if there is still interest
2. Marlene – rework the methods workshop
3. Tim
4. Bei Le
5. Kathleen  
Roundtable – possibly two.
6. Auditing
7. Imported Seafood – short symposium with a roundtable
  - a. Barbara
  - b. Veny
8. Kevin Edwards – wants someone from Thailand to speak

#### **Recommendations to Executive Board:**

1. Elected as Vice-Chair: Veny Gapud of Popeyes Chicken.
2. Better communication with students to attend PDG meetings.

**Next Meeting Date:** Conference call scheduled for August and September, 2009.

**Meeting Adjourned:** 2:55 p.m.

**Chairperson:** Kathleen Rajkowski.

### **Student PDG**

#### **Luncheon Meeting:**

**Members Present:** Kirsten Hirneisen (Chair), Laura Strawn (Vice Chair), Lenese Grant (Secretary), Rachel McEgan (Treasurer), Stephen Grove, Reshani Senevirathne, Aaron Uesugi, Amrita Pathania, Alejandro Echeverry, Provene Sunkara, Jeremy Adler, Brita Ball and Hudaa Neetoo.

**New Members Present:** Gashaw Mersha, Chayapa Techathuvanan, Linda Ho, Senaka Ranadheera, Emeta Monu, Sonja Jones, Jamie Morrison, Ho Phang, Susaune Keller, Roxanne Vontayson, Tom Kuntz, Govindaraj Dev Kumar, Amit Morey, Boon-Fei Tan, Simmon Hofstetter, Minto Michael, Vaibhav Ahirrao, Ansen Pond, Evan Chaney, Andrea Dow, Yen Te Liao, Domininic Bagenda, Alex Brandt, Patrick Mester, Stelios Viazis, Adrienne Shearer, Mythili Kotapalli, Kinga Szlachta, Xueyan Liu, Liao Wang, Lei Wang, Jeremy Chenu, Anne Wilcock and Pardeepinder Brar.

**Visitors/Guests Present:** Atul Meuta, Peter Slade, Richelle

Beverly, Manan Sharma, Bennett Armstrong, Linda Leake, Ben Chapman, Renee Boyer, Michelle Danyluk, Gordon Hayburn, Cangliang Shen and Sarah Markland.

**Board Members Present:** Stan Bailey, Katie Swanson, Roger Cook and Lee-Ann Jaykus.

**Meeting Called to Order:** 12:16 p.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Lenese Grant.

**Old Business:** Introduction of outgoing officers, Chair: Hudaa Neetoo, Secretary: Jessica Butler, Treasurer: Diego Paiva.

**New Business:** Kirsten did a brief outline of student luncheon. Introduction of incoming officers, Chair: Kirsten Hirneisen, Vice Chair: Laura Strawn, Secretary: Lenese Grant, Treasurer: Rachael McEgan. The 2009 SPDG t-shirts were presented. Kirsten also spoke briefly about job postings, session monitoring, the student mixer, Tuesday, July 14, 2009, 7:00 p.m. – 9:00 p.m. and the student symposium, Wednesday, July 15, 2009, 1:30 p.m. – 3:30 p.m.

President Stan Bailey welcomed everyone to the luncheon and introduced the Executive Board of IAFF. The speaker was Stephen F. Grove, Ph.D. The topic of his talk was “Maybe I should do a Ph.D. after all.”

**Recommendations to Executive Board:** None.

**Next Meeting Date:** August 2010.

**Meeting Adjourned:** 1:32 p.m.

**Chairperson:** Kirsten Hirneisen

**Business Meeting:**

**Members Present:** Kirsten Hirneisen (Chair), Laura Strawn (Vice Chair), Lenese Grant (Secretary), Rachel McEgan (Treasurer), Jeremy Adler, Resham Senevirathne, Angela Laury, Ravi Jadeja, Jie Wei, Hudaa Neetoo, Amrita Pathania, Diego Paiva and Jessica Butler.

**New Members Present:** Senaka Ranadheera, Pardeepinder Brar, Armitra Jackson, Sonja Jones, Danielle Perkin, Cangliang Shen, Amit Morey, Roxanne VonTayson and Govindaraj Dev Kumar.

**Visitor Present:** Sarah Markland.

**Meeting Called to Order:** 1:34 p.m., Saturday, July 12, 2009.

**Recording Secretary of Minutes:** Lenese Grant.

**Old Business:** None.

**New Business:** Dr. Jaykus spoke briefly about new guidelines that govern the development of a symposium. The guidelines include the following: (1) Forms are online and are due October 19, 2009; (2) Identify topic and describe it well, (3) Identify type of speech and speakers, (4) December 4, 2009 receive notification on proposal, (5) Final copy is due February 3, 2010. The types of symposia include the following: (1) Full: 6 persons, 25 minutes each, (2) Abbreviated: 3 persons, 25 minutes each, (3) Roundtable. Another idea included a “mock outbreak.”

Dr. Jaykus opened the floor for discussion of symposia ideas. The first idea was primarily about third party certification including the new certification program Walmart has implemented known as SQF (safe quality food). This would be a roundtable discussion and may include a person from the USDA, the European Union, a large food company, a small food company, a person from an academic extension and a person who works for a third party certification system.

The second idea primarily included consumer education and how to combat the inaccuracy of food safety issues associated with the media. This talk may include persons from PETA or FSIS. Other topics that were raised included the following: (1) Sustainable agriculture and what it has to do with food safety, (2) International

# AFFILIATE COUNCIL MINUTES

IAFP 2009 – Sunday, July 12, 2009  
Grapevine, Texas

## AFFILIATES PRESENT:

### North America

Arkansas	Steve Ricke
Alabama	Tom McCaskey
Alberta	Lynn McMullen
Associated Illinois	Dennis Gaalswyk
Carolina	Steve Tracey
California	John Bruhn
Capital Area	Jenny Scott
Florida	Peter Hibbard
Georgia	Tori Stivers
Indiana	Helene Uhlman
Metropolitan	Don Schaffner
Michigan	Lynne Madison
New York	Steve Murphy
Ohio	Gloria Swick-Brown
Ontario	Michael Cassidy
Pennsylvania	Eugene Frey
Southern California	Margaret Burton
Texas	Fred Reimers
Upper Midwest	Dan Erickson
Washington	Stephanie Olmsted
Wisconsin	Randy Daggs

### International

Australia	Ian Jenson (with apologies from Deon Mahoney)
Brazil	Maria Teresa Destro
Colombia	Jairo Romero
Dubai	Bobby Krishna
New Zealand	Roger Cook
Portugal	Laurentina Pedrosa
United Kingdom	David Lloyd

**Board Members and IAFP Staff Present:** Gary Acuff, Stan Bailey, Vickie Lewandowski, Lee-Ann Jaykus, Isabel Walls, Katie Swanson, David Tharp, Lisa Hovey and Leilani McDonald.

**Visitors/Guests Present:** Elaine De Martinis, Brazil; Christina Wilson, Ohio; Judy Greig, Ontario; Eric Martin, Zeb Blanton, and Kristin Boncaro, Florida; Joseph Odumeru, Ontario; Bruce Steege, Minnesota and Carl Custer, Capital Area.

**Meeting Called to Order:** 7:08 a.m., Sunday, July 12, 2009.

**Recording Secretary of Minutes:** Dan Erickson.

**Call to Order:** The meeting was called to order at 7:08 a.m. by Affiliate Council Chair Roger Cook. There were 48 members and guests present. The agenda was approved with two items added to new business. (So moved and seconded.)

**Report from Affiliate Council Chairperson:** Roger Cook announced and acknowledged the 2009 Affiliate Award winners, and announced new Affiliates from Arkansas, Colombia and Hungary. He individually acknowledged those Affiliates whose accomplishments earned them high rankings in the selection process, noting that the jury choice was difficult due to the overall high caliber of submissions. He noted the receipt of 35 Annual Reports for 2008 and congratulated Affiliates for their extensive preparation and concise reporting. He thanked Leilani McDonald, Affiliate Staff Liaison, for her exceptional work with Affiliate Council administration and the *Affiliate View*, and expressed gratitude for her “rock solid” support through a trying year. Roger also expressed gratitude to Dan Erickson, Affiliate Council Secretary, for standing in for missed Executive Board meetings due to injuries suffered in a terrible ski accident late last year; and to the Affiliates for their support and fellowship during his recovery.

**Report from IAFP President:** Stan Bailey presented the 2009 President’s report highlighting the IAFP activities of the past year, and was thanked for his detailed report. Affiliate Council members were invited to ask questions concerning activities of Board actions and details involved with the launch of the IAFP Press.

**Report from the IAFP Office:** David Tharp, Executive Director, presented the 2009 Office report.

**Report from the IAFP Affiliate Liaison Staff:** Leilani McDonald also thanked Affiliates for their Annual Reports, noting that she had received 35 for 43 Affiliates (81%). Leilani pointed to many activities regarding IAFP’s support of Affiliates:

1. **Affiliate Membership Promotion.** Affiliate Membership is being encouraged through advertising in *FPT*. A special postcard-size advertisement, available at the Affiliate booth, is also now provided as an insert in the IAFP Membership marketing brochure. The Executive Director’s article in July 2009 *FPT* also encouraged Affiliate membership.
2. **Monday “Speed Meeting.”** Tables have been designated for Affiliate discussions to take place during the Monday lunch break in the Exhibit Hall.
3. **Affiliate Annual Reports to IAFP.** The Annual Report deadline is for those Affiliates wishing to be considered for one of the five Affiliate Awards. The Reports, which are a requirement of affiliation, may also be filed past the deadline. When submitting the Report, please be reminded to provide the original and three copies for jury review. If filing electronically, IAFP will copy for the jury a maximum of 10 pages of photos/attachments beyond the base report pages. Affiliates seeking the highest quality visual presentation should send four bound copies by mail (one is retained by the IAFP office). In the spirit of “going green,” simple yet thorough submissions are encouraged.
4. **Affiliate Meeting Support from IAFP.** IAFP’s provision of support materials for Affiliate meetings will be simplified. When offering the materials, Leilani and the meeting contact will determine the type and quantity

to be provided. Note that IAFP's journals, Membership brochures, Annual Meeting brochures, and the Membership certificate are standard provisions. Affiliates will also be offered the IAFP PowerPoint slide show used by the Executive Board Speaker program. This slide show is updated yearly following the IAFP Annual Meeting.

**Election of the Affiliate Council Secretary:** Roger Cook announced that David Lloyd of the United Kingdom Association for Food Protection received the sole nomination for Affiliate Council Secretary. (So moved and seconded.) David Lloyd was voted by acclamation.

**New Business:**

1. **Affiliate Networking Events.** Discussion included this year's "Speed Meeting" during Monday lunch and a proposed "Affiliate networking room" for IAFP 2010 and beyond. Provision of a networking room would encourage large Affiliate gatherings and technical presentations on business tools, etc.
2. **FAQs for Affiliates.** A frequently asked question (FAQ) section is to be developed for the Affiliate Web pages on the IAFP Web site. Leilani will work with the Chair, Secretary, Past Chair and willing Delegates to coordinate this task.
3. **Table Themes for the Awards Banquet.** Affiliates are encouraged to develop themes for their tables at the annual Awards Banquet, but this would be an informal project.
4. **Status of Established Affiliate Organizations.** New Affiliates from Arkansas, Hungary, and Colombia were welcomed. The Tennessee and Mississippi Affiliates have

been removed from the list of recognized Affiliates during IAFP Board action earlier in the year, due to lapsed activity and communication with their representatives.

5. **Affiliate Educational Symposium.** A discussion of future educational symposia was discussed with no action taken. Sharing information through the *Affiliate View*, speed-meeting tables and proposed networking room were considered sufficient given the tight time schedule at the conference.

**Affiliate Reports:** Delegates offered a summary of their Affiliate's activities and accomplishments in the past year.

**Recommendations to the Executive Board:**

1. That the Board support provision of an Affiliate Networking room at future meetings in which Affiliates can meet to discuss and formally present technical information and business management tools to assist with Affiliate development or expansion.
2. Establish a "FAQ" section on Affiliate Web page of the IAFP Web site.
3. Acknowledge the election of David Lloyd, Affiliate Delegate from the UKAFP, as incoming Secretary of the Affiliate Council.

**Passing of the Gavel:** Chairperson Roger Cook passed the gavel to Dan Erickson, signifying the beginning of his term as Affiliate Council Chair.

**Next Meeting Date:** 7:00 a.m., Sunday, August 1, 2010, in Anaheim, California.

**Meeting Adjourned:** 9:48 a.m.

**Chairperson:** Roger Cook.